

Attachment 2 – Summary of the Official Plan review process

The Official Plan is a document which contains goals, objectives and policies intended to guide the long-term future land use and growth within the Municipality. It provides the policy framework to guide the physical, social and economic development of the Municipality. All municipal public works undertaken, and all by-laws passed must be in conformity to the Official Plan (s 24 of the *Planning Act*).

The *Planning Act* requires municipalities to review their Official Plans on a regular basis, consisting of revising the Plan no less frequently than every 10 years, and every 5 years thereafter if the same Plan remains in effect. (ss 26 (1) of the *Planning Act*).

The Municipality of Lakeshore Official Plan was adopted in 2008 and came into effect in 2010. It was reviewed to comply with section 26 of the *Planning Act* and updated to:

- conform with new Provincial Policies and Legislation that have been passed since 2010;
- conform with the 2014 version of the County of Essex Official Plan; and,
- address emerging issues such as growth, housing and protecting natural heritage.

Summary of Process and Public Engagement

Phase 1 - The Statutory Special Council Meeting required at the start of an Official Plan Review occurred on November 10, 2015. After which, the following background studies were undertaken:

- Growth Forecast Update and Employment Land Needs;
- Residential Intensification Study;
- Affordable Housing Strategy;
- Natural Heritage Review; and,
- Water and Wastewater Master Plan Update.

The Official Plan was updated in accordance with findings from the Background Reviews and Studies and conforming with relevant Provincial and County policies. A Public Open House occurred on February 29, 2016.

Phase 2 – Official Plan Amendment

The draft Official Plan Amendment was prepared. Council reviewed the draft Official Plan Amendment in 2019. A Public Open House to advise the public occurred at the Atlas Tube Recreation Centre on October 29, 2019.

Phase 3 – Statutory Process

The Final version of the Official Plan Amendment was prepared. A virtual Public Open House was posted on the Municipal website in the fall of 2020. The Statutory Public Meeting (with Council) took place on November 17, 2020.

Summary of Council Motions

At the November 17, 2020, Public meeting, several members of the public submitted written comments and attended the meeting, held virtually, and made delegations to Council. At that meeting, the following resolution was passed:

399-11-2020

Receive the Draft Town of Lakeshore Official Plan and Schedules, dated September 2020, appended as Attachment 1 and Attachment 2, to this report.

Carried

A subsequent report to Council summarized the comments received and recommended changes.

The following resolutions were passed at the special Council meeting of December 15, 2020:

451-12-2020

Remove revisions to the draft Official Plan regarding short term rentals.

Carried

452-12-2020

Ensure that the occupied properties outlined on the map shown of West Pike Creek Road (200, 201, 206, 210, and 217) be designated as residential in the Official Plan to match the Zoning By-law.

Carried Unanimously

453-12-2020

Report to Council regarding designating the 205 West Pike Creek block abutting West Pike Creek residential, prior to the presentation of the revised official plan for adoption.

Carried Unanimously

The review of the Official Plan report was carried forward to subsequent Council meetings. The following resolution was passed on January 19, 2021:

14-01-2021

The compiled comments submitted from the public regarding the Official Plan review be received (Attachments 1 and 2);

The changes and amendments as recommended in this report, and as directed by Council, be incorporated into the final version of the Official Plan, as presented at the December 15, 2020, January 12, 2021, and January 19, 2021, Council Meetings; and,

Administration prepare a final version of the Official Plan review and adopting By-law, to be presented at a future Council meeting.

Carried Unanimously

On March 9, 2021, Administration presented the final version of Official Plan Amendment No. 16 to Council, and Council directed Administration to prepare a By-law to adopt the Official Plan.

At the April 20, 2021, Council meeting, Council adopted By-law 24-2021, being a By-law to amend the Official Plan for the Municipality of Lakeshore, (OPA 16).

Subsequent to Council's adoption of the Official Plan Amendment, the documents were forwarded to the County of Essex (Approval Authority) for final review and approval. As part of the review process, the County of Essex Planning Department engaged in further discussions with Indigenous Groups, the local Conservation Authorities and the Ministry of Municipal Affairs and Housing regarding the policies contained in the Official Plan. A list of proposed modifications (changes) to the Amendment has been prepared by the County and will be presented to Lakeshore Council for endorsement at a future meeting (Q3 or Q4 of 2023).