

Municipality of Lakeshore – Report to Council

Legal and Legislative Services

Legislative Services



To: Mayor & Members of Council

From: Brianna Coughlin, Division Leader – Legislative Services

Date: July 25, 2023

Subject: User Fees By-law Update – Damage to Municipal Property

Recommendation

Direct the Clerk to read By-law 66-2023 during the Consideration of By-laws, as presented at the August 15, 2023 Council meeting.

Background

The Municipality of Lakeshore is seeking to enter into an agreement with the Ministry of Transportation through the Authorized Requester Information Services (ARIS) program which would allow the Municipality to receive police reports for incidents where there has been damage to municipal property. This allows the Municipality to work with the municipal insurer, as well as the person that caused damage and/or their insurer, to recover fees to repair/replace the damaged asset.

Previously, the Municipality received police reports from the Ontario Provincial Police. This is no longer accessible to the Municipality for this purpose, therefore Administration requires access through an approved ARIS process.

Comments

The Ministry of Transportation has requested that the Municipality clarify the User Fees By-law in regard to the Damage to Property Fee to reflect the full cost-recovery process. The proposed changes are shown in the table below.

Current Fee		Proposed Fee	
Damage to Town Property	Minimum \$50 or 2% of Property Damage Cost	Damage to Municipal Property	Cost Recovery (reasonable cost recovery efforts made)
		Damage to Municipal Property Administrative Fee	Minimum \$50 or 2% of Property Damage Cost

Administration recommends approval of By-law 66-2023 during the Consideration of By-laws.

Others Consulted

Ministry of Transportation

Financial Impacts

There is no financial impact to the proposed update to the User Fee By-law.

Report Approval Details

Document Title:	User Fee By-law Update - Damage to Municipal Property.docx
Attachments:	
Final Approval Date:	Jul 27, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Brianna Coughlin

Approved by Justin Rousseau and Truper McBride