

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, November 7, 2023, 6:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Acting Corporate Leader - Community Services Frank Jeney, Division Leader - Building Morris Harding, Division Leader - Community Planning Sahar Jamshidi, Division Leader - Digital Transformation & Cloud Services Michael Martin, Division Leader - Economic and Intergovernmental Affairs Ryan Donally, Division Leader – Legislative Services Brianna Coughlin, Division Leader - Workplace Development Lisa Granger, Drainage Superintendent Jill Fiorito, Division Leader - Legal Services Zachary Knox, Team Leader - Legislative Services Cindy Lanoue, IT Technical Analyst Erik Pelland

1. Call to Order

Mayor Bailey called the meeting to order at 6:00 PM in Council Chambers.

2. Land Acknowledgement

3. Moment of Reflection

4. Disclosures of Pecuniary Interest

5. Recognitions

6. Public Meetings under the Planning Act

7. Public Presentations

1. Tourism Windsor Essex Pelee Island - Plans for 2024

Gordon Orr, Jason Toner and Lynette Bain of Tourism Windsor Essex Pelee Island provided a PowerPoint presentation and video as overview of projects from 2023 and plans for 2024.

2. E.L.K. Energy Inc. - Board Update

ELK Chairperson Sherry Bondy and James Hogan with Entegrus provided a PowerPoint presentation as overview of the Board Update.

315-11-2023

Moved By Councillor McNamara

Seconded By Councillor Vogler

Direct the Mayor to send a letter to E.L.K. Energy Inc. ownership to explore all options for service improvements, including sales or mergers.

In Favour (7): Mayor Bailey, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Carried

8. Delegations

1. Lower Thames Valley Conservation Authority – Non-mandatory Service Agreement

Mark Peacock and Valerie Towsley from the Lower Thames Valley Conservation Authority provided a PowerPoint presentation as overview of non-mandatory services.

Deputy Mayor Walstedt joined the meeting at 6:43 PM.

316-11-2023

Moved By Councillor Vogler

Seconded By Councillor Santarossa

Direct the Clerk to read By-law 91-2023, being a by-law to authorize an agreement with the Lower Thames Valley Conservation Authority for non-mandatory programs and services, during the Consideration of By-laws as presented at the November 7, 2023 Council meeting.

Carried Unanimously

2. Development Application Fees Review

Matt Bouroukis from Watson & Associates Economists Ltd. was present electronically and provided a PowerPoint presentation as overview of the Development Application Fees Review study.

317-11-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor McNamara

Direct Administration to update the User Fee Bylaw reflecting the updated fee structure proposed in Option 2 – Administrative Recommendation, as presented at the November 7, 2023 Council meeting.

Carried Unanimously

9. Completion of Unfinished Business

10. Consent Agenda

318-11-2023

Moved By Councillor McNamara

Seconded By Councillor Ruston

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. October 24, 2023 Regular Council Meeting Minutes

Carried Unanimously

11. Reports for Information

319-11-2023

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Receive the Report for Information as listed on the agenda.

1. Ministry of Transportation Micromobility Regulations - Update

Carried Unanimously

12. Reports for Direction

1. Tile Loan Application – Kevin Patrick Shanahan – Roll No. 120.000.00980

320-11-2023

Moved By Councillor Ruston

Seconded By Councillor Byrne

Approve the Tile Loan submitted by Kevin Patrick Shanahan for tiling work to be performed at 0 Lakeshore Road 203 (Roll No. 120.000.00980) in the amount of \$45,000 (including HST) subject to Provincial Funding as presented at the November 7, 2023 meeting.

Carried Unanimously

2. Steps to permit Accessory Dwelling Units in Agricultural Areas

321-11-2023

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Direct Administration to prepare a report to Council to initiate the required Official Plan and Zoning By-law amendment processes and associated consultation required to consider Accessory Dwelling Unit policies and regulations, as presented at the November 7, 2023 Regular Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor Byrne, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor McNamara

Carried

3. Strategic Objective Implementation – Organizational Restructuring

322-11-2023

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Direct Administration to implement the Corporate Leader – Community Health and Safety position effective January 2024; and that the Corporate Leader - Community Health and Safety Service position be a first charge against the 2024 budget, as presented at the November 7, 2023 Council meeting.

In Favour (6): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, and Councillor Ruston

Opposed (2): Councillor Kerr, and Councillor Vogler

Carried

Mayor Bailey called a recess at 7:54 PM and reconvened the meeting at 8:05 PM.

4. Terms of Reference for a Hiring Committee

323-11-2023

Moved By Councillor Ruston

Seconded By Councillor Vogler

Defer consideration of the report until after the closed session.

Carried Unanimously

13. Announcements by Mayor

14. Reports from County Council Representatives

Deputy Mayor Walstedt provided an overview of the Windsor Essex Solid Waste Authority meeting and proposed budget.

16. Notices of Motion

1. Councillor Kerr - Vacant Positions

Councillor Kerr withdrew the notice of motion.

17. Question Period

18. Non-Agenda Business

19. Consideration of By-laws

324-11-2023

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

By-laws 91-2023 and 92-2023 be read and passed in open session on November 7, 2023.

Carried Unanimously

1. By-law 91-2023, Being a By-law to Authorize an Agreement with Lower Thames Valley Conservation Authority

2. By-law 92-2023, Being a By-law to Confirm Proceedings of Council for October 24, 2023

20. Closed Session

325-11-2023

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Council move into closed session in Council Chambers at 8:20 PM in accordance with:

- a. Paragraph 239(2)(b), (d) and (f) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to an employee.
- b. Paragraph 239(2)(b) and (f) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to a Hiring Committee.

- c. Paragraph 239(2)(b) of the *Municipal Act, 2001* to discuss personal matters about identifiable individuals, including municipal or local board employees, regarding the recommendations of Administration in relation to a board member appointment.
- d. Paragraph 239(2)(b) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, relating to the Chief Administrative Officer performance evaluation.

Carried Unanimously

Council passed a resolution in closed session to extend the meeting past the 9:30 PM deadline.

22. Return to Open Session

Council returned to open session at 9:38 PM and returned to agenda item 12.4.

12. Reports for Direction

4. Terms of Reference for a Hiring Committee

326-11-2023

Moved By Councillor Ruston

Seconded By Councillor McNamara

Direct Administration to bring back a framework to establish an executive committee.

Carried Unanimously

15. Report from Closed Session

327-11-2023

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Appoint Blaise Chevalier to the Drainage Board for the remainder of the 2022-2026 term.

Carried Unanimously

23. Adjournment

328-11-2023

Moved By Councillor Ruston

Seconded By Councillor Byrne

Adjourn the meeting at 9:41 PM.

Carried Unanimously

Tracey Bailey
Mayor

Brianna Coughlin
Clerk