

# Municipality of Lakeshore

## Minutes of the Special Council Meeting

Wednesday, July 6, 2022, 5:00 PM

Electronically hosted from Town Hall, 419 Notre Dame Street, Belle River



Members Present: Mayor Tom Bain, Deputy Mayor Tracey Bailey, Councillor Steven Wilder, Councillor Len Janisse, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Kirk Walstedt, Councillor Linda McKinlay

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Corporate Leader - Strategic & Legal Affairs Kristen Newman, Division Leader - Capital Projects Wayne Ormshaw, Division Leader - Community Services Frank Jeney, Division Leader - Economic Development & Mobility Ryan Donally, Planner I Ian Search, IT Technologist Mark Donlon, Legal Assistant Carrie Gregg

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### 1. Call to Order

Mayor Bain called the meeting to order at 5:00 PM in Council Chambers. All other members of Council participated in the meeting through video conferencing technology from remote locations.

### 2. Land Acknowledgement

### 3. Moment of Reflection

### 4. Disclosures of Pecuniary Interest

### 5. Public Presentations

## 6. Completion of Unfinished Business from June 28, 2022

### 1. Delegations

#### 1. Active School Travel Charter

Erin Nadalin and Gordon Thane of the Windsor-Essex County Health Unit were present electronically and provided a PowerPoint presentation regarding the Active School Travel Charter.

**261-07-2022**

**Moved By** Councillor Santarossa

**Seconded By** Deputy Mayor Bailey

Endorse and adopt the Windsor-Essex County Active School Travel Charter and direct the Clerk to advise the Windsor-Essex County Health Unit, as presented at the July 6, 2022 Council Meeting.

**Carried Unanimously**

#### 2. Zoning By-law Amendment Application ZBA-6-2022, Jean-Marc and Catherine Beneteau

The Planner provided a PowerPoint presentation as overview of the application and further information as requested by Council.

Jean-Marc Beneteau, applicant, was present electronically and confirmed support of the application.

Jeff Lessard, resident, was present electronically and spoke in opposition to the application.

**262-07-2022**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Wilder

Approve Zoning By-law Amendment Application ZBA-6-2022 to remove the Holding Symbol (h9) from the lands legally described as Part of Lot 14, Concession 1, East of Belle River, Rochester designated as Parts 5-10, 14-65, 69-75 and 77 on Plan RD 131, being all of the Property Identifier Numbers 75028-0120 to 75028-0185 (LT), to remove the requirement that a subdivision agreement be executed by the owner and the development receive final approval by the County of Essex; and

Direct the Clerk to read By-law 40-2022 during the “Consideration of By-laws”, all as presented at the July 6, 2022 Council meeting.

In Favor (4): Mayor Bain, Councillor Wilder, Councillor Santarossa, and Councillor Walstedt

Opposed (4): Deputy Mayor Bailey, Councillor Janisse, Councillor Kerr, and Councillor McKinlay

**Lost**

**263-07-2022**

**Moved By** Councillor Wilder

**Seconded By** Deputy Mayor Bailey

Refund the application fee for Zoning By-law Amendment Application ZBA-6-2022.

In Favor (2): Deputy Mayor Bailey, and Councillor Wilder

Opposed (6): Mayor Bain, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

**Lost**

3. Robert Tellier - Presentation of Petition - Side Driveway at 226 Willow Wood Drive

Robert Tellier was present electronically and presented a petition requesting a side driveway at 226 Willow Wood Drive (Item 6.3.6 of the agenda).

**264-07-2022**

**Moved By** Councillor Wilder

**Seconded By** Deputy Mayor Bailey

Defer consideration of a side driveway at 226 Willow Wood Drive pending a report at the July 12, 2022 Council meeting by Administration regarding the continuous use of the second driveway.

**Carried Unanimously**

## 2. Completion of Unfinished Business from June 14, 2022

### 1. Reports for Information

#### 1. Council Chambers Update

**265-07-2022**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Kerr

Receive the Council Chambers Update report for information and direct Administration to address the hybrid technology needs in the Council Chambers.

In Favor (6): Mayor Bain, Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Janisse

**Carried**

### 2. Reports for Direction

#### 1. ATRC Room 010 – Request for Proposal

**266-07-2022**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Wilder

Direct Administration to issue a request for proposal for the commercial use of ATRC Room 010 – Pro Shop, to be leased in 2023, as presented in the July 6, 2022 report to Council.

In Favor (7): Mayor Bain, Deputy Mayor Bailey, Councillor Wilder, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Janisse

**Carried**

### 3. Consent Agenda

**267-07-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Walstedt

Approve minutes of the previous meetings and receive correspondence as listed on the Consent Agenda.

In Favor (6): Mayor Bain, Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Janisse

**Carried**

1. April 21, 2022 Special Council Meeting Minutes
2. April 26, 2022 Regular Council Meeting Minutes
3. May 3, 2022 Special Council Meeting Minutes
4. May 10, 2022 Regular Council Meeting Minutes
5. May 31, 2022 Regular Council Meeting Minutes
6. Petition - Side Driveway at 226 Willow Wood Drive
7. Town of Essex - Values Influence Peer Program

**268-07-2022**

**Moved By** Councillor Wilder

**Seconded By** Councillor McKinlay

Support the resolution by the Town of Essex regarding the Values Influence Peer Program.

**Carried Unanimously**

8. Municipal Engineers Association - Retention of Professional Engineers

### 4. Reports for Information

**269-07-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor McKinlay

Receive the Reports for Information as listed on the agenda.

**Carried Unanimously**

1. Council Requested Report Tracking - June 2022

## 5. Reports for Direction

1. Award for Professional Services for the County Road 22 Watermain Replacement

**270-07-2022**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Walstedt

Award the contract for Professional Services for the County Road 22 Watermain Replacement to Stantec Consulting Ltd. at a total cost of \$264,576.00 including applicable HST, as presented at the July 6, 2022 Council meeting.

**Carried Unanimously**

2. Extension of the Expiry of Part Lot Control Exemption for Mocerì Subdivision (37-T-07002), Jack Mocerì & Sons Contracting Ltd., PLC-2-2022

**271-07-2022**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Santarossa

Approve the application to extend Part Lot Control exemption for Blocks 1, 2, and 3 on Plan 12M640 in the Municipality of Lakeshore as presented at the July 6, 2022 Council meeting; and

Direct the Clerk to read By-law 65-2022 during the "Consideration of By-laws".

In Favor (6): Mayor Bain, Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Janisse

**Carried**

3. 2021 Year End (Q4) Budget to Actual Summaries and Transfers

**272-07-2022**

**Moved By** Councillor Kerr

**Seconded By** Councillor McKinlay

Receive the report regarding the 2021 Year End Variances for the general (taxation funded), wastewater (sanitary sewer) and water funds;

Approve the taxation supported surplus of \$1,498,110 for the year ended December 31, 2021;

Approve a transfer of \$104,962 to the Assessment Stabilization Reserve;

Approve a transfer of \$643,851 to the Working Funds Reserve;

Approve a transfer of \$643,851 to the Contingency Reserve;

Approve a transfer of \$105,445 to the Insurance Reserve;

Approve a transfer of \$56,911 to the Building Services – Operating reserve fund to transfer the 2021 Accumulated Net Surplus per the draft 2021 Building Services Statement;

Approve a transfer of \$430,310 representing a surplus from Water operations for the year ended December 31, 2021 be transferred to the Water Reserve Fund; and

Approve a transfer of \$573,117 representing a surplus from Wastewater (sanitary sewer) operations for the year ended December 31, 2021 to the Wastewater (Sanitary Sewer) Reserve Fund, all as described in the July 6, 2022 Council meeting report.

In Favor (7): Mayor Bain, Deputy Mayor Bailey, Councillor Janisse, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (1): Councillor Wilder

**Carried**

4. Campground Licensing

**273-07-2022**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Walstedt

Direct Administration to undertake a public consultation process with residents and local stakeholders in 2023 regarding the use and regulation of campgrounds, including draft by-law provisions for comment relating to an annual licence structure and restricted period of operation of the campground (Option 1A), as presented at the July 6, 2022 Council meeting.

**Carried Unanimously**

6. **Announcements by Mayor**

7. **Reports from County Council Representatives**

8. **Report from Closed Session**

9. **Notices of Motion**

1. Councillor Santarossa - Parks and Recreation Master Plan

Motion lost due to lack of seconder.

2. Councillor Santarossa - Flexible Work Opportunities

**275-07-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Wilder

Whereas 56% of public administration employees in Canada worked from home between April 2020 and June 2021;

And Whereas 75.7% of employees working from home in Windsor-Essex that responded to a local survey described working from home as either a very positive or positive change;

And whereas that same survey indicated that 84% of respondents would choose to keep working remotely if possible, and 72.5% of respondents indicated that they would apply to jobs because they list remote work environments;

And whereas the Municipality of Lakeshore has growing staffing needs and space constraints, with a desire to ensure Lakeshore becomes an employer of choice;



And whereas the Municipality of Lakeshore has completed a Service Delivery Review; Organizational Review; and Lakeshore Council has received reports on recruitment challenges, retention challenges and recently on culture strategy;

And whereas municipalities across Ontario are bringing forward new ways to maintain and improve levels of service by means of providing flexible work schedules, hybrid work environments, compressed work weeks and more;

Whereas the recently adopted Disconnect from Work Policy speaks to giving employees the right to disconnect from work outside of normal working hours, which could be affected by flexible scheduling;

Therefore be it resolved that the Council of the Municipality of Lakeshore direct administration to bring a report back to Council through the implementation phases of the Culture Strategy that identifies opportunities to explore and implement items such as flexible scheduling, hybrid work environments, compressed work weeks, etc that support a maintained or increased level of service for residents in Lakeshore.

**Lost**

3. Councillor McKinlay - Amendment to Noise By-law  
Councillor McKinlay withdrew the notice of motion.

#### **10. Question Period**

**276-07-2022**

**Moved By** Councillor McKinlay

**Seconded By** Deputy Mayor Bailey

Direct Administration to prepare a report on noise management, including the prioritization of an update to the Noise By-law for Council's consideration.

**Carried Unanimously**

**277-07-2022**

**Moved By** Councillor Kerr

**Seconded By** Councillor McKinlay

Direct Administration to include a chain of office for the Mayor in the 2023 budget.

**Carried Unanimously**

**11. Non-Agenda Business**

**12. Consideration of By-laws**

**278-07-2022**

**Moved By** Councillor Santarossa

**Seconded By** Deputy Mayor Bailey

By-law 58-2022 be read and passed in open session on July 6, 2022.

**Carried Unanimously**

**279-07-2022**

**Moved By** Councillor Walstedt

**Seconded By** Councillor Santarossa

By-law 65-2022 be read and passed in open session on July 6, 2022.

In Favor (6): Mayor Bain, Deputy Mayor Bailey, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

Opposed (2): Councillor Wilder, and Councillor Janisse

**Carried**

1. By-law 58-2022, Being a By-law to Confirm Proceedings of Council for April 21, April 26, May 3 and May 10, 2022
2. By-law 65-2022, Being a By-law to extend the Time Period for Part Lot Control By-law 78-2019 for Blocks 1, 2, and 3, Plan 12M-640, in the former Community of Maidstone, now in the Municipality of Lakeshore (PLC-1-2019)
3. By-law 40-2022, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-6-2022)

**7. Adjournment**

**280-07-2022**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Walstedt

Council adjourn its meeting at 9:10 PM.

**Carried Unanimously**

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Tom Bain  
Mayor

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Kristen Newman  
Clerk