

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, April 9, 2024, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Deputy Chief Administrative Officer - Chief Financial Officer Justin Rousseau, Corporate Leader - Community Health and Safety Frank Jeney, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Operations Krystal Kalbol, Chief Workforce Development Officer Lisa Granger, Division Leader - Building Morris Harding, Division Leader – Communications and Engagement Alex Denonville, Division Leader – Energy Management and Utilities Marco Villella, Division Leader - Legislative Services Brianna Coughlin, Division Leader - Public Works Jeff Wilson, Team Leader – Community Planning Urvi Prajapati, Team Leader – Legislative Services Cindy Lanoue, IT Technical Analyst Erik Pelland

1. Call to Order

Mayor Bailey called the meeting to order at 5:00 PM in Council Chambers.

2. Closed Session

131-04-2024

Moved By Councillor Vogler

Seconded By Councillor Santarossa

Council move into closed session in Council Chambers at 5:00 PM in accordance with:

- a. Paragraph 239(2)(d), (f) and (k) of the *Municipal Act, 2001* for the purpose of discussing labour relations or employee negotiations, advice that is subject to solicitor-client privilege, including communications necessary for

that purpose, and positions and plans to be applied to negotiations to be carried on by the Municipality relating to collective bargaining.

Carried Unanimously

3. Return to Open Session

Council returned to open session at 5:07 PM and moved back into closed session.

22. Closed Session

132-04-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Byrne

Council move into closed session in Council Chambers at 5:08 PM in accordance with:

- a. Paragraph 239(2)(b) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees, relating to the Chief Administrative Officer performance evaluation.

Carried Unanimously

Council returned to open session at 5:40 PM and Mayor Bailey called a recess at this time.

Mayor Bailey called the meeting back to order at 6:01 PM.

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

8. Public Meetings under the Planning Act

9. Public Presentations

10. Delegations

1. Pedestrian Crossing Update – Oakwood Avenue

Kevin Jones of Paradigm Transportation Solutions Limited provided a PowerPoint presentation as overview of the report.

133-04-2024

Moved By Councillor Byrne

Seconded By Councillor Santarossa

Approve the crossing guard location effective September 2024, in the amount of \$4,500.00 to be funded from the 2024 crossing guard budget, as presented at the April 9, 2024 Council meeting.

Carried Unanimously

2. Patillo Industrial Subdivision Agreement, 2869614 Ontario Inc.

The Planner provided a PowerPoint as overview of the report.

Karl Tanner and Mike Stamp, representing the applicant 2869614 Ontario Inc., were present to answer any questions relating to the report.

134-04-2024

Moved By Councillor Ruston

Seconded By Councillor McNamara

Direct the Clerk to read By-law 45-2024 during the “Consideration of By-laws” to authorize the Mayor and Clerk to execute a Subdivision Agreement with the Owner, 2869614 Ontario Inc., for the Patillo Road Industrial Subdivision, (Lakeshore File SA-03-2023) as presented at the April 9, 2024 Council meeting.

Carried Unanimously

11. Completion of Unfinished Business

12. Consent Agenda**135-04-2024****Moved By** Councillor McNamara**Seconded By** Deputy Mayor Walstedt

Approve minutes of the previous meeting and receive correspondence as listed on the Consent Agenda.

1. March 19, 2024 Regular Council Meeting Minutes
2. City of Brantford - Home Heating Sustainability
3. Town of Whitby - Ontario Energy Board Decision to end the Gas Pipeline Subsidy

Carried Unanimously**13. Reports for Information****14. Reports for Direction****1. OPP Detachment Board (North) - Administration****136-04-2024****Moved By** Councillor McNamara**Seconded By** Councillor Santarossa

Authorize the Town of Tecumseh to provide administrative support to the new Essex County OPP Detachment Board (North);

Authorize the creation of a new Administrative Support position dedicated to the OPP Detachment Board (North) and for Administration to work with the Town of Tecumseh and the Town of Essex to proceed with drafting a job description and advertisement for the position;

Approve the administrative components related to the municipal liaison support and proposed meeting scheduled;

Approve the financial administration and compensation provisions;

Direct Administration to forward the proposed arrangements regarding the OPP Detachment Board (North) administration as the Municipality of Lakeshore's recommendations, subject to concurrence with the Town of Tecumseh and the Town of Essex, for their consideration;

Recommend the administrative and financial arrangements approved by the three member municipalities to the newly formed Essex County OPP Detachment Board (North) for its adoption; and

Endorse the Town of Tecumseh's selection of Christopher Hales as the at-large representative for the OPP Detachment Board (North) for the remainder of 2024, all as presented at the April 9, 2024 Council meeting.

Carried Unanimously

2. 2024 Roads Rehabilitation Program based on Approved Budget

137-04-2024

Moved By Councillor Kerr

Seconded By Councillor Byrne

Approve the recommended 2024 Roads Rehabilitation Program as identified in the report based on the approved budget amount of \$6,745,200.00, as presented at the April 9, 2024 Council meeting; and

Delegate authority to the Mayor and Clerk to award the tender, with advice and recommendation from the Corporate Leader – Operations.

Carried Unanimously

3. Internal Controls, Internal Controls Financial Reporting, Relationship with External Auditors Policies

138-04-2024

Moved By Councillor Vogler

Seconded By Councillor Byrne

1. Direct the Clerk to read By-law 43-2024 to approve an Internal Controls Policy during the Consideration of By-laws, as recommended at the April 9, 2024 Council meeting.
2. Direct the Clerk to read By-law 44-2024 to approve an Internal Controls Financial Reporting Policy in the Consideration of By-laws, as recommended at the April 9, 2024 Council meeting.
3. Direct the Clerk to read By-law 42-2024 to approve a Relationship with External Auditors Policy in the Consideration of By-laws, as recommended at the April 9, 2024 Council meeting.

Carried Unanimously

4. Electric Vehicle (EV) Charging Station Grant Funding Approval

139-04-2024

Moved By Councillor Kerr

Seconded By Councillor Santarossa

Accept the grant funding for the installation of electric vehicle (EV) charging stations from Aviva Canada's Charged for Change grant program to be placed at both the ATRC and Lakeview Park in the amount of \$125,000.00; and

Approve the additional budget of \$8,245.00 to be funded from the Facilities/Properties – New reserve for the shortfall, as presented at the April 9, 2024 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, and Councillor Vogler

Opposed (1): Councillor Ruston

Carried

15. Announcements by Mayor

16. Reports from County Council Representatives

17. Report from Closed Session

18. Notices of Motion

19. Question Period

140-04-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Direct Administration to prepare a summary report of the Parks Master Plan regarding the status of each park, the order of the reconditioning of the parks, and the lifecycle management plan for the amenities in the parks.

Carried Unanimously

20. Non-Agenda Business

21. Consideration of By-laws**141-04-2024****Moved By** Councillor McNamara**Seconded By** Deputy Mayor Walstedt

By-laws 39-2024, 40-2024 and 41-2024 be read a first and second time and provisionally adopted; and

By-laws 42-2024, 43-2024, 44-2024, 45-2024 and 46-2024 be read and passed in open session on April 9, 2024.

Carried Unanimously

- 1. By-law 39-2024, Being a By-law for the Mary Walker Drain in the Municipality of Lakeshore**
- 2. By-law 40-2024, Being a By-law for the Bridge Over the Seguin Drain for Hydro One Networks in the Municipality of Lakeshore**
- 4. By-law 42-2024, Being a By-law to Adopt a Relationship with External Auditors Policy**
- 5. By-law 43-2024, Being a By-law to Adopt an Internal Controls Policy**
- 6. By-law 44-2024, Being a By-law to Adopt an Internal Controls Financial Reporting Policy**
- 7. By-law 45-2024, Being a By-law to authorize the execution of a Subdivision Agreement pertaining to the Patillo Road Industrial Subdivision**
- 8. By-law 46-2024, Being a By-law to Confirm the Proceedings of the March 19, 2024 Council Meeting**

23. Adjournment

142-04-2024

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Adjourn the meeting at 7:02 PM.

Carried Unanimously

Tracey Bailey
Mayor

Brianna Coughlin
Clerk