

The Corporation of the Town of Lakeshore

Report to Council

Legislative & Legal Services

Legislative Services



To: Mayor & Members of Council

From: Brianna Coughlin, Manager of Legislative Services

Date: February 13, 2020

Subject: Request for Designation of Municipally Significant Event – Lighthouse Cove & District Lions Club – June 20, 2020

Recommendation

Designate the Lighthouse Cove & District Lions Club fundraising event, scheduled for Saturday, June 20th 2020, as “municipally significant”.

Background

Attached is a copy of the correspondence received from the Lighthouse Cove & District Lions Club relating to the fundraising event scheduled for June 20th 2020. While the letter speaks primarily to lottery licencing, the event organizers have advised that alcohol will be served at the event, thereby a Special Occasion Permit (SOP) will be required.

Comments

The Alcohol and Gaming Commission of Ontario (AGCO) administers the SOP program, which includes the sale and service of alcohol on special occasions such as charity fundraisers.

There are three types of special occasions for which a permit may be issued:

1. Private Event: for events where only invited guests will attend. These events cannot be advertised and there can be no intent to gain or profit from the sale of alcohol at the event.
2. Public Events: for events that are open to the public. These events can be advertised and allow for fundraising including profit from the sale of alcohol.

3. **Industry Promotional Events:** for events held to promote a manufacturer's product through sampling. There can be no intent to gain or profit from the sale of alcohol at the event.

The Lighthouse Cove & District Lions Club intend to host the public fundraising event at Lighthouse Cove Lions Park, located at 999 Quenneville Drive.

Public Event permits can only be issued for events by registered charities or non-profits, or for events of "municipal significance". In order to be deemed an event of municipal significance, it requires a designation by the municipality in which the event will take place. SOP applications for a municipally significant Public Event must be accompanied by either a municipal resolution or a letter from a delegated municipal official designating the event as municipally significant.

Building Services was consulted and advised that the event organizers must help ensure that smoking occurs in accordance with the *Smoke-Free Ontario Act*. A site plan must be provided to denote the location of stages, portables, additional bathroom facilities, tents or fencing, if installed. The event must also comply with the provisions of the Town's Noise By-law.

Fire Services was consulted and advises that there are no concerns relating to the event, as long as event organizers ensure access is maintained up to the facility as best they can for emergency services in case a medical or other unforeseen emergency occurs.

The Town of Lakeshore will not assume any responsibility for the event by recognizing it as "municipally significant".

Financial Impacts

There is no financial impact to the Town by way of designating an event as "municipally significant".

Attachment(s): Lighthouse Cove & District Lions Club letter of request

Report Approval Details

Document Title:	Request for Designation of Municipally Significant Event - Lighthouse Cove and District Lions Club - June 20, 2020.docx
Attachments:	- Lighthouse Cove Lions Club letter of request.pdf
Final Approval Date:	Feb 24, 2020

This report and all of its attachments were approved and signed as outlined below:

Kristen Newman

Rosanna Pellerito

Truper McBride