

# Municipality of Lakeshore – Report to Council

## Operations

## Public Works



**To:** Mayor & Members of Council  
**From:** Jeff Wilson, Division Leader – Public Works  
**Date:** May 7, 2024  
**Subject:** Tender Award – 2024 Park Trail and Pathway Replacement Program

---

### Recommendation

Award the 2024 Park Trail and Pathway Replacement Program to Quinlan Inc in the amount of \$131,636.74, including applicable HST and defer the rehabilitation of the Comber Side Road pathway until 2025, as presented at the June 18, 2024 Council meeting.

### Strategic Objectives

The following Strategic Objective is relative to this report:

1a) Building and Stewarding Municipal Infrastructure - Update Asset Management Plan

### Background

In 2023 Administration updated the Municipal Lifecycle Plans to include the replacement of municipal park trails and pathways (the “Park Trail and Pathway Replacement Program”). A budget submission was brought forward in 2023, but the Park Trail and Pathway Replacement Program was deferred at that time.

This budget request was brought forward again in 2024 and Council approved the Park Trail and Pathway Replacement Program with an annual anticipated budget amount of \$200,000.00.

The Park Trail and Pathway Replacement Program includes the rehabilitation of the asphalt platform and increasing the platform width to comply with accessibility standards for pathways and trails (where required) as stipulated under the *Accessibility for Ontarians with Disabilities Act, 2005*.

## Comments

The Municipality owns approximately twenty-eight (28) kilometers of park trails and pathways, with many of these trails and pathways beyond their useful life.

The 5-year plan for the Park Trail and Pathway Replacement Program included two pathways to be completed in 2024:

- 1) Optimist Park Trail was proposed to be completed in 2024 in its entirety; and
- 2) Comber Side Road pathway included rehabilitation in both 2024 & 2025 as a phased replacement and was only partially funded in 2024.

When preparation of the tender package was prepared, it was determined to include the entire length of pathway along Comber Side Road from Stoney Point Park to Tecumseh Road. This approach was taken to eliminate two mobilizations for the same project, with the intent to complete the entire length in one year if the costs were feasible in lieu of the proposed phasing.

The tender package included one schedule for each pathway cited above, for a total of two (2) schedules, and the proponent had the option to bid on both schedules (A and B) or only one schedule (A or B). Accordingly, the schedules may be awarded separately.

It should be noted that Optimist Park was selected to proceed ahead of the Comber Sideroad pathway based on an assessment of the condition of the pathway.

The tender for the Parks Trail and Pathway Replacement Program was publicly advertised on Bids & Tenders on May 17, 2024.

The following seven (7) tender submissions were received for both schedules prior to closing on May 31, 2024:

**Schedule A - Comber Side Road**

<b>#</b>	<b>Proponent</b>	<b>Proposal (excluding applicable HST)</b>	<b>Proposal (including applicable HST)</b>
1	Quinlan Inc	\$ 174,284.00	\$177,351.40
2	Tac Group Incorporated	\$192,638.50	\$196,028.94
3	Sherway Contracting (Windsor) Limited	\$199,909.00	\$203,427.40
4	Rudak Excavating Inc.	\$201,932.00	\$205,486.00
5	Powerserve Inc	\$203,205.00	\$206,781.41
6	Shepley Excavating & Road Maintenance Ltd.	\$259,166.30	\$263,727.63
7	Matassa Incorporated	\$276,638.30	\$281,507.13

**Schedule B - Optimist Park**

<b>#</b>	<b>Proponent</b>	<b>Proposal (excluding applicable HST)</b>	<b>Proposal (including applicable HST)</b>
1	Quinlan Inc	\$129,360.00	\$131,636.74
2	Tac Group Incorporated	\$136,920.00	\$139,329.79
3	Sherway Contracting (Windsor) Limited	\$145,410.00	\$147,969.22
4	Rudak Excavating Inc.	\$156,008.00	\$158,753.74
5	Powerserve Inc	\$160,095.00	\$162,912.67
6	Shepley Excavating & Road Maintenance Ltd.	\$200,320.00	\$203,845.63
7	Matassa Incorporated	\$213,959.00	\$217,24.68

## Financial Impacts

The below table outlines the financial impacts:

### Option 1, Schedule A and B - Comber Sideroad Pathway & Optimist Park Trail

Proponent	Total Contract costs (including applicable HST)	2024 Budget	Over/(Under) (including applicable HST)
Quinlan Inc	\$308,988.14		
<b>Total</b>	<b>\$308,988.14</b>	<b>\$200,000.00</b>	<b>(\$108,988.14)</b>

### Option 2, Schedule B - Optimist Park Trail

Proponent	Total Contract costs (including applicable HST)	2024 Budget	Over/(Under) (including applicable HST)
Quinlan Inc	\$131,636.74		
<b>Total</b>	<b>\$131,636.74</b>	<b>\$200,000.00</b>	<b>\$68,363.26</b>

Based on the per square meter price being relatively high, Administration recommends Council to proceed with Option 2, Schedule B - Optimist Trail only, awarding the 2024 Park Trails and Pathways Replacement Program to Quinlan Inc in the amount of \$131,636.74, including applicable HST.

This option would defer the replacement of Comber Side Road pathway to be completed as one project in 2025, carrying over the 2024 budget amount to 2025 and funding the remaining pathway in the 2025 budget.

## Report Approval Details

Document Title:	Tender Award - 2024 Park Trail and Pathway Replacement Program.docx
Attachments:	
Final Approval Date:	Jun 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Prepared by Jeff Wilson

Submitted by Krystal Kalbol

Approved by the Corporate Leadership Team