

Municipality of Lakeshore – Report to Council

Corporate Services

Accounting and Revenue Services



To: Mayor & Members of Council
From: Michelle Heslop, Team Leader Revenue
Date: June 4, 2024
Subject: 2024 User Fee By-Law Schedule Amendment

Recommendation

Direct the Clerk to read By-law 69-2024, being a By-law to Amend By-Law 95-2023, 2024 User Fees, during the Consideration of By-laws, as presented at the June 18, 2024 Council meeting.

Background

The 2024 User Fee By-Law 95-2023 was passed at the December 12, 2023 Council meeting, which included Schedules A – J.

Comments

The following table outlines the changes required to the 2024 User Fee By-law 95-2023.

Amending By-law 69-2024 adds these changes.

Schedule	Description/Fee	Previous	New
A – Building & By-Law Services	Move By-law Services	Building & By-Law Services	Building Services
A - Building Services	Indemnity Deposit	N/A	Residential Minor \$2,000.00 Residential Major \$5,000.00
B - Planning & Development	Condominium Exemption Application	N/A	\$2,151.00
B – Planning & Development	Other Fees	Amendment to Development or Subdivision Agreement	Add “New or” Amendment
C – Parks & Recreation	Rental of ATRC Lobby or Common Area	\$156.00	\$78.00
C – Parks & Recreation	Fees	N/A	Memorial Tree/Bench/Plaque – fees are per policy
E – Legal & Legislative Services	By-law Enforcement	Was in Schedule A	Now in Schedule E
E – Legal & Legislative Services	Dog Pound	Description and Fees	Add Dog Impound Fee – First Visit \$40.00
E – Legal & Legislative Services	Dog Pound	N/A	Owner Requested Euthanasia \$500.00
E – Legal & Legislative Services	Property Standards – Yard Maintenance	\$50.00	\$200.00
F – Operations	Permits	N/A	Municipal Consent Permit \$305.00
I – Marina	Boat Launch Seasonal Pass	\$190.00	Senior Rate \$130.00

Financial Impacts

User fees and charges for taxation funded service areas are designed to mitigate the costs associated with providing services to individuals. Fees are recommended with consideration to recovering direct program costs, such as program supplies, but generally do not cover the full cost of the service.

Fee revenue is included in annual budget requests to offset the cost of programs and services that must otherwise be recovered through taxation. Revenue impacts of the recommended changes identified above have been provided in the 2024 recommended budget where applicable.

Report Approval Details

Document Title:	2024 User Fee By-Law Schedule Amendment.docx
Attachments:	
Final Approval Date:	Jun 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Prepared by Michelle Heslop

Submitted by Justin Rousseau

Approved by the Corporate Leadership Team