

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, November 5, 2024, 6:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Michael Hoffman, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Interim Chief Administrative Officer - Chief Financial Officer Justin Rousseau, Corporate Leader - Community Health and Safety Frank Jeney, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Growth and Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Interim Corporate Leader – Chief Financial Officer Kate Rowe, Chief Growth Officer Ryan Donally, Chief Information Officer Michael Martin, Division Leader - Bylaw Robert Sassine, Division Leader - Capital Projects Wayne Ormshaw, Division Leader - Communication and Engagement Alex Denonville, Division Leader - Legislative Services Brianna Coughlin, Division Leader – Recreation Services Terry Symons, Team Leader - Legislative Services Cindy Lanoue, IT Technical Analyst Simon Barno

1. Call to Order

Mayor Bailey called the meeting to order at 6:00 PM in Council Chambers.

2. Closed Session

3. Singing of O Canada

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

Councillor Ruston declared a conflict relating to item 15.8 - Lakeshore Community Benefit Fund Grant Applications for 2024.

Mayor Bailey declared a conflict relating to item 15.8 - Lakeshore Community Benefit Fund Grant Applications for 2024.

Councillor Kerr declared a conflict relating to item 15.7 - Manning Development Inc. Request for Extension of Development Charges Demolition Credit, 1650 Manning Road.

7. Recognitions

8. Announcements by Mayor

10. Public Presentations

9. Public Meetings under the Planning Act

11. Delegations

12. Completion of Unfinished Business

1. 2025 Council Meeting Schedule (deferred from the October 22, 2024 Council meeting)

349-11-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Hoffman

Approve the 2025 schedule of Regular Council Meetings, as described in the report presented at the October 22 and November 5, 2024 Council meetings, with an amendment to move the 2025 Budget deliberations to January 23 and 24, 2025.

Carried Unanimously

13. Approval of Minutes

350-11-2024

Moved By Councillor Ruston

Seconded By Councillor Vogler

Approve minutes of the previous meeting as listed on the agenda.

1. October 22, 2024 Regular Council Meeting Minutes

Carried Unanimously

14. Consent Agenda

351-11-2024

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Receive the items as listed on the Consent Agenda.

1. Police Services Report for Lakeshore - April 2024
2. Police Services Report for Lakeshore - May 2024
3. Police Services Report for Lakeshore - June 2024
4. Police Services Report for Lakeshore - July 2024
5. Police Services Report for Lakeshore - August 2024
6. Building Services Quarterly Report – Q3 2024
7. By-law Enforcement Quarterly Report – Q3 2024
8. Honouring Veterans through Street Naming

Carried Unanimously

15. Reports for Direction

1. 2025 Interim Levy By-law

352-11-2024

Moved By Councillor Vogler

Seconded By Councillor Ruston

Direct the Clerk to read By-law 102-2024 during the Consideration of By-laws, to adopt the Interim Tax Levy for 2025, as presented at the November 5, 2024 Council meeting.

Carried Unanimously

2. Authorization for Temporary Borrowing to Meet Current Expenditures for Fiscal Year Ending December 31, 2025

353-11-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Direct the Clerk to read By-law 103-2024, being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the 2025 fiscal year, during the Consideration of By-laws; and

Authorize the borrowing of up to \$4,700,000 in accordance with Section 407 of the *Municipal Act, 2001* to cover current expenditures until sufficient revenues from taxes and other sources are received, as presented at the November 5, 2024 Council meeting.

Carried Unanimously

3. Drainage Borrowing By-law under the Tile Drainage Act

354-11-2024

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Direct the Clerk to read By-law 104-2024, being a by-law to raise \$2,000,000 to aid in the construction of drainage works under the *Tile Drainage Act*, during the Consideration of By-laws; and

Authorize the Mayor and Treasurer to execute all necessary documents related to the borrowing of funds in accordance with the by-law, as presented at the November 5, 2024 Council meeting.

Carried Unanimously

4. Amendment to Development Charge By-law

355-11-2024

Moved By Councillor Hoffman

Seconded By Councillor Vogler

Direct the Clerk to read By-law 101-2024 during the Consideration of By-laws to amend By-law 89-2020, respecting development charges, as presented at the November 5, 2024 Council meeting.

Carried Unanimously

5. Regional IT Mutual Aid Agreement

356-11-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Direct the Clerk to read By-law 108-2024, being a By-law to authorize the Mayor and Chief Administrative Officer to execute a Regional Information Technology Mutual Aid Agreement, during the Consideration of By-laws, as presented at the November 5, 2024 Council meeting.

Carried Unanimously

6. Discontinuation of Dog Tag Registration Program

357-11-2024

Moved By Councillor Kerr

Seconded By Councillor Hoffman

Discontinue the Municipality's Dog Tag program in 2025 and direct Administration to amend the Animal Care and Control By-law effective January 1, 2025 to require that all dogs have a tag affixed to their collar that contains contact information for the owner or be microchipped and to amend the User Fee By-law to reflect the changes, all as presented at the November 5, 2024 Council meeting.

Carried Unanimously

7. Manning Development Inc. Request for Extension of Development Charges Demolition Credit, 1650 Manning Road

Councillor Kerr declared a conflict on this item and did not participate in the vote.

358-11-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Approve the request to extend the credit under Section 3.13 of the Development Charges By-law, applying to the demolition of commercial buildings at 1650 Manning Road, for an additional five years to May 2030, as presented at the November 5, 2024 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Ruston, Councillor Vogler, and Councillor Hoffman

Conflict (1): Councillor Kerr

Carried

8. Lakeshore Community Benefit Fund Grant Applications for 2024

Councillor Ruston declared a conflict on this item in relation to applicant 7 and did not participate in the vote relating to this application.

Mayor Bailey declared a conflict on this item in relation to applicant 8.

359-11-2024**Moved By** Councillor Vogler**Seconded By** Councillor Kerr

Approve the 5 capital projects that have never received Community Benefit Grant funding (applications 2, 4, 10, 14 and 15) but reduce the amount they receive to \$4,000 each.

In Favour (7): Mayor Bailey, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Ruston, Councillor Vogler, and Councillor Hoffman

Opposed (1): Deputy Mayor Walstedt

Carried**360-11-2024****Moved By** Councillor Santarossa**Seconded By** Councillor McNamara

Approve application 7 with a reduced amount of \$2,500.

In Favour (6): Mayor Bailey, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Vogler, and Councillor Hoffman

Opposed (1): Deputy Mayor Walstedt

Conflict (1): Councillor Ruston

Carried**361-11-2024****Moved By** Mayor Bailey**Seconded By** Councillor Kerr

Direct Administration to amend the Community Benefit Fund Grants Policy to reflect only capital requests; the organization must reside in the Municipality of Lakeshore and could not be a recipient the previous year, and that the budget amount is capped at \$25,000.

Carried Unanimously

16. **Notices of Motion**
17. **Reports from County Council Representatives**
18. **Report from Closed Session**

19. Consideration of By-laws**362-11-2024****Moved By** Councillor McNamara**Seconded By** Councillor Vogler

By-laws 86-2024 and 98-2024 be read a third time and adopted; and

By-laws 101-2024, 102-2024, 103-2024, 104-2024, 105-2024 and 108-2024 be read and passed in open session on November 5, 2024.

Carried Unanimously

- 1. By-law 86-2024, Being a By-law for the St. Pierre Drain in the Municipality of Lakeshore**
- 2. By-law 98-2024, Being a By-law for the Bridge Over the Renaud Line Drain**
- 3. By-law 101-2024, Being a By-law to Amend By-law 89-2020, Respecting Development Charges**
- 4. By-law 102-2024, Being a By-law to Authorize an Interim Tax Levy Prior to the Adoption of the Estimates for the Year 2025**
- 5. By-law 103-2024, Being a By-law to Authorize Temporary Borrowing from Time to Time to Meet Current Expenditures during the Fiscal Year Ending December 31, 2025**
- 6. By-law 104-2024, Being a By-law to Raise \$2,000,000 to Aid in the Construction of Drainage Works under the Tile Drainage Act**
- 7. By-law 105-2024, Being a By-law to Confirm the Proceedings of the October 22, 2024 Council Meeting**
- 8. By-law 108-2024, Being a By-law to Authorize the Execution of a Regional Information Technology Mutual Aid Agreement**

20. Non-Agenda Business

21. Addendum

1. Public Works West Yard Upgrade Options

363-11-2024

Moved By Councillor Kerr

Seconded By Councillor McNamara

Approve Option 4 and award the tender to Barrinetti Construction Ltd for the Public Works West Yard Upgrade in the amount of \$1,327,968.00 (including applicable HST); and

Approve an overage of \$697,175.00 to be funded from the Facilities Reserves as presented at the November 5, 2024 Council meeting.

In Favour (6): Mayor Bailey, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Vogler, and Councillor Hoffman

Opposed (2): Deputy Mayor Walstedt, and Councillor Ruston

Carried

22. Adjournment

364-11-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Adjourn the meeting at 7:16 PM.

Carried Unanimously

Tracey Bailey
Mayor

Brianna Coughlin
Clerk