

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, June 25, 2024, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Deputy Chief Administrative Officer - Chief Financial Officer Justin Rousseau, Corporate Leader - Community Health and Safety Frank Jeney, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Growth and Sustainability Tammie Ryall, Chief Workforce Development Officer Lisa Granger, Chief Information Officer Michael Martin, Division Leader - Capital Projects Wayne Ormshaw, Division Leader - Client Services Delivery Jenna Smith, Division Leader - Communications and Engagement Alex Denonville, Division Leader - Economic and Intergovernmental Affairs Ryan Donally, Division Leader - Legislative Services Brianna Coughlin, Team Leader - Legislative Services Cindy Lanoue, Team Leader - Community Planning Urvi Prajapati, Planner I Ian Search, IT Technical Analyst Erik Pelland

1. Call to Order

Mayor Bailey called the meeting to order at 5:00 PM in Council Chambers.

2. Closed Session

222-06-2024

Moved By Councillor Ruston

Seconded By Councillor Vogler

Council move into closed session in Council Chambers at 5:00 PM in accordance with:

- a. Paragraphs 239(2)(b) of the *Municipal Act, 2001* for the purpose of discussing personal matters about an identifiable individual, including

municipal or local board employees, for the purpose of conducting initial activities relating to the recruitment of a Chief Administrative Officer.

- b. Paragraph 239(2)(e) and (f) of the *Municipal Act, 2001* to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice that is subject to solicitor-client privilege regarding an insurance claim.

Carried Unanimously

Mayor Bailey called a recess in closed session at 5:23 PM.

Council returned to open session at 6:00 PM.

3. **Singing of O Canada**
4. **Land Acknowledgement**
5. **Moment of Reflection**
6. **Disclosures of Pecuniary Interest**
7. **Recognitions**
8. **Announcements by Mayor**
9. **Public Meetings under the Planning Act**
 1. **Zoning By-law Amendments ZBA-04-2023 (1475 O'Brien Sideroad) and ZBA-05-2023 (1162 County Road 46)**

Mayor Bailey opened the public meeting at 6:05 PM.

The Planner provided a PowerPoint presentation as overview of the application and recommendation of Administration.

There were no members of the public present that wished to speak to the application.

The public meeting concluded at 6:10 PM.

223-06-2024

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

Approve Zoning By-law Amendment Application ZBA-04-2023 (Zoning By-law 2-2012, as amended), to rezone the lands known legally as, Part of the South half of Lot 16, Concession North Middle Road, Maidstone, designated as Parts 3 and 5 on Plan 12R29682, being Part of the Property

Identifier Number 75025-0056(LT), and known municipally as 1475 O'Brien Sideroad, from "Agriculture (A)" to "Agriculture Zone Exception 1 (A-1)" zone (indicated as "1475 O'Brien Sideroad Retained Land" on the Key Map, Appendix C), in the Municipality of Lakeshore;

Approve Zoning By-law Amendment Application ZBA-05-2023 (Zoning By-law 2-2012, as amended), to rezone the lands known legally as Part of the South half of Lot 15, Concession North Middle Road, Maidstone, designated as Part 1 on Plan 12R29682, being Part of the Property Identifier Number 75025-0035 (LT), and known municipally as 1162 County Road 46, from "Agriculture (A)" to "Agriculture Zone Exception 1 (A-1)" zone (indicated as "1162 County Road 46 Retained Land" on the Key Map, Appendix C), in the Municipality of Lakeshore; and

Direct the Clerk to read By-law 72-2024 and By-law 73-2024 during the Consideration of By-laws, all as presented at the June 25, 2024 Council meeting.

Carried Unanimously

10. Public Presentations

11. Delegations

1. Service Delivery Review - Planning, Engineering, and Building (deferred from May 28, 2024 Council Meeting)

Tony Haddad, Laura Wyman and Jordon Daniels from StrategyCorp were present electronically and provided a PowerPoint presentation as overview of the report.

224-06-2024

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Direct Administration to develop a detailed workplan and associated costing required to implement the recommendations and actions for Council's consideration, as presented in the Service Delivery Review – Planning, Engineering, and Building Council Report as presented at the May 28 and June 25, 2024 Council meetings.

Carried Unanimously

2. Outcomes of the 2023 Workspace Assessment

Chas Anselmo and Rob Clayton from KPMG were present electronically and provided a PowerPoint presentation as overview of the report.

225-06-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Defer consideration of the Outcomes of the 2023 Workspace Assessment report to a Committee of the Whole discussion at the July 9, 2024 Council meeting.

Carried Unanimously

12. Completion of Unfinished Business**1. Town Hall Main Floor and Operations Training Room Renovations (deferred from April 30, 2024 Council meeting)**

226-06-2024

Moved By Councillor Santarossa

Seconded By Councillor Vogler

Bring forward the 2024 Town Hall Renovation and Implementation Plan.

Carried Unanimously

14. Consent Agenda**1. 2024 Town Hall Renovation and Implementation Plan**

227-06-2024

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Defer consideration of the 2024 Town Hall Renovation and Implementation Plan to a Committee of the Whole discussion at the July 9, 2024 Council meeting.

Carried Unanimously

12. Completion of Unfinished Business

**1. Town Hall Main Floor and Operations Training Room Renovations
(deferred from April 30, 2024 Council meeting)**

228-06-2024

Moved By Councillor Byrne

Seconded By Councillor Santarossa

Approve the Town Hall Main Floor Renovation and Operations Renovation Concept Plans;

Direct Administration to proceed to tender and/or award for both projects based on procurement bylaw requirements, with considerations of incentives for the timely completion of the project; and

Approve an additional \$330,000.00 to be funded from the Facilities Reserve as presented at the April 30 and June 25, 2024 Council meetings.

Carried Unanimously

13. Approval of Minutes

229-06-2024

Moved By Councillor McNamara

Seconded By Councillor Ruston

Approve minutes of the previous meeting as listed on the Consent Agenda.

1. June 11, 2024 Regular Council Meeting Minutes

Carried Unanimously

14. Consent Agenda

230-06-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor Ruston

Receive the OPP Detachment Board Annual Report as listed on the Consent agenda.

Carried Unanimously

15. Reports for Direction

1. S-A-02-2023 Draft Plan of Subdivision Application for River Ridge Phase 8 by 1156756 Ontario Ltd.

231-06-2024

Moved By Councillor Santarossa

Seconded By Councillor Ruston

Direct Administration to advise the County of Essex that the Municipality of Lakeshore supports the draft plan of subdivision approval for River Ridge Phase 8 by 1156756 Ontario Ltd. as described in the report presented at the June 25, 2024 Council Meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Byrne

Carried

2. ZBA-09-2024 – River Ridge Phase 10 - H Removal

232-06-2024

Moved By Councillor McNamara

Seconded By Deputy Mayor Walstedt

Approve Zoning By-law Amendment Application ZBA-09-2024 to remove the Holding Symbol 4 (h4) from the lands legally described as Part of Lots 4 and 5, Concession East of Puce River, Geographic Township of Maidstone, Lakeshore, designated as Part 11 on Reference Plan 12R-21144, being part of the Property Identifier Number 75005-2102(LT) ; and

Direct the Clerk to read By-law 71-2024 during the “Consideration of By-laws”, all as presented at the June 25, 2024 Council meeting.

Carried Unanimously

3. **Customer Service Standard Implementation**

233-06-2024

Moved By Councillor Kerr

Seconded By Councillor Santarossa

Direct the Clerk to read By-law 70-2024, being a By-law to Adopt a Customer Service Standards Policy, during the Consideration of By-laws;

Direct Administration to expand the software and service scope of PSD Citywide as presented with costs of \$208,000.00 including first year licensing and implementation;

Pre-approve a Digital Transformation and Cloud Services operating budget increase of \$75,000.00 in the Draft 2025 Budget; and

Pre-approve a Public Service Unit operating budget increase of \$255,000.00 in the Draft 2026 Budget, all as presented during the June 25, 2024 Council meeting.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, and Councillor Ruston

Opposed (1): Councillor Vogler

Carried

4. **Lakeshore Public Art Policy**

234-06-2024

Moved By Councillor Santarossa

Seconded By Councillor McNamara

Approve the Lakeshore Public Art Policy and direct the Clerk to read By-Law 62-2024 adopting the policy; and

Direct Administration to establish a Public Art Reserve fund and public art procedures for Council consideration during the 2025 budget deliberations, all as presented at the June 25, 2024 Council meeting.

Carried Unanimously

16. Notices of Motion**1. Councillor Kerr - Wildlife Signage****235-06-2024****Moved By** Councillor Kerr**Seconded By** Councillor McNamara

For Administration to bring forward a report/plan to place awareness signs along the roads where there are known animal crossings such as endangered and non endangered turtles.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Kerr, and Councillor Vogler

Opposed (1): Councillor Ruston

Carried**236-06-2024****Moved By** Councillor Ruston**Seconded By** Councillor McNamara

Extend the meeting past 9:30 PM.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Byrne, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

2. Councillor Kerr - Tennis Courts

Councillor McNamara left the Council Chambers at 9:17 PM and did not participate in the discussion or the vote on this matter.

237-06-2024

Moved By Councillor Kerr

Seconded By Councillor Byrne

That Council ask Corporate Leader - Community Health and Safety Services to open exploration dialog with the school board to see if there is a workable plan for Lakeshore to have public access to the tennis court at St Peter Street and South Street.

In Favour (7): Mayor Bailey, Deputy Mayor Walstedt, Councillor Byrne, Councillor Santarossa, Councillor Kerr, Councillor Ruston, and Councillor Vogler

Carried

3. Mayor Bailey - Off-shore Shoals

Councillor McNamara returned to the Council Chambers at 9:19 PM.

238-06-2024

Moved By Mayor Bailey

Seconded By Deputy Mayor Walstedt

Whereas residents have identified the lack of signage for off-shore shoals as a safety concern;

And whereas it is recognized that the land is not within the ownership or jurisdiction of the Municipality of Lakeshore;

And whereas Transport Canada has jurisdiction over the waterway;

Now therefore the Council of the Municipality of Lakeshore directs Administration to send correspondence to Transport Canada requesting that warning signage be erected.

Carried Unanimously

17. Reports from County Council Representatives

18. Report from Closed Session

19. Consideration of By-laws

239-06-2024

Moved By Councillor McNamara

Seconded By Councillor Vogler

By-laws 62-2024, 70-2024, 71-2024, 72-2024, 73-2024 and 75-2024 be read and passed in open session on June 25, 2024.

Carried Unanimously

1. **By-law 62-2024, Being a By-law to Adopt a Public Art Policy**
2. **By-law 70-2024, Being a By-law to Adopt a Customer Service Policy**
3. **By-law 71-2024, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-09-2024)**
4. **By-law 72-2024, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-04-2023)**
5. **By-law 73-2024, Being a By-law to amend By-law 2-2012, Zoning By-law for the Municipality of Lakeshore (ZBA-05-2023)**
6. **By-law 75-2024, Being a By-law to Confirm Proceedings of the June 11, 2024 Council Meeting**

20. Non-Agenda Business

21. Addendum

22. Closed Session

240-06-2024

Moved By Deputy Mayor Walstedt

Seconded By Councillor McNamara

Council move into closed session in Council Chambers at 9:31 PM in accordance with:

- a. Paragraph 239(2)(b) of the *Municipal Act, 2001* for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees relating to municipal service delivery.

Carried Unanimously

23. Adjournment

The meeting was adjourned in closed session at 9:59 PM.

Tracey Bailey
Mayor

Brianna Coughlin
Clerk