

# **The Corporation of the Town of Lakeshore**

## **Minutes of the Regular Council Meeting**



**Tuesday, April 7, 2020, 6:00 PM**

**Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River**

**Members Present:** Mayor Tom Bain, Deputy Mayor Tracey Bailey, Councillor Steven Wilder, Councillor Len Janisse, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Kirk Walstedt, Councillor Linda McKinlay

**Staff Present:** Director of Legislative & Legal Services, Kristen Newman, Manager of Legislative Services, Brianna Coughlin, Chief Administrative Officer, Truper McBride, Director of Community & Development Services, Tammie Ryall, Director of Engineering & Infrastructure Service, Nelson Cavacas, Director of Finance, Rosanna Pellerito, Manager of Public Works, Albert Dionne, Manager of Information Technology, Pat Girard, Manager of Communications & Strategic Initiatives, Rita Chappell

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### **1. Call to Order**

Mayor Bain called the meeting to order at 6:00 PM in Council Chambers. All other members of Council participated in the meeting through video conferencing technology from remote locations.

### **2. Moment of Reflection**

### **3. Disclosures of Pecuniary Interest**

### **4. Recognitions**

### **5. Public Meetings under the Planning Act**

### **6. Public Presentations**

#### **a. KPMG - Service Delivery Review**

Senior Manager Chas Anselmo, Audit Partner Cynthia Swift and Manager Jeff Dent with KPMG presented an update regarding the work undertaken to date and revised timeline for the Service Delivery Review for The Corporation of the Town of Lakeshore.

### **7. Delegations**

### **8. Completion of Unfinished Business**



## 9. Consent Agenda

- a. **Regular Council Meeting Minutes - March 10, 2020**
- b. **Special Council Meeting Minutes - March 12, 2020**
- c. **Special Council Meeting Minutes - March 19, 2020**
- d. **Town of Tecumseh - Response Letter regarding OPP Detachment Board**
- e. **Town of Kingsville - Providing Electricity Relief During COVID-19**

**96-04-2020**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Walstedt

Approve minutes of the previous meetings and receive correspondence as listed on the Consent Agenda.

**Carried Unanimously**

**97-04-2020**

**Moved By** Councillor Wilder

**Seconded By** Councillor Walstedt

Support the resolution of the Town of Kingsville regarding Providing Electricity Relief During COVID-19.

**Carried Unanimously**

## 10. Reports for Information

- a. **Committee of Adjustment Meeting Report – February 19, 2020**
- b. **Committee of Adjustment Meeting Report – March 18, 2020**
- c. **Drainage Board Meeting draft Minutes for March 2, 2020**
- d. **2019 Council and Appointee Remuneration and Expenses**

**98-04-2020**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Wilder

Receive the Reports for Information as listed on the agenda.

**Carried Unanimously**

## 11. Reports for Direction



**a. Tax Adjustment under the *Municipal Act, 2001*, s.357**

**99-04-2020**

**Moved By** Councillor Wilder

**Seconded By** Councillor McKinlay

Council authorize the reduction of taxes under S. 357 of the *Municipal Act, 2001* totaling \$2,164.84 for adjustments affecting the 2019 taxation year, as outlined in the report from Finance Services dated February 25, 2020.

**Carried Unanimously**

**b. Expenditure Reports**

**100-04-2020**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Santarossa

Administration discontinue the distribution of weekly cheque/payment lists to Council Members.

In Favour (3): Mayor Bain, Deputy Mayor Bailey, and Councillor Santarossa

Opposed (5): Councillor Wilder, Councillor Janisse, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

**Lost**

**c. Waiver of Non-Sufficient Funds Fees for Tax and Water Payments**

**101-04-2020**

**Moved By** Councillor Janisse

**Seconded By** Councillor Santarossa

Adopt By-law 37-2020 Being a By-Law to Amend By-law 32-2020 to Delegate Authority to the Chief Administrative Officer during a COVID-19 Emergency in order to delegate the authority to the Treasurer to waive Non-Sufficient Funds fees on any water and tax payments that are returned due to insufficient funds due to reasons associated with the COVID-19 outbreak.

**Carried Unanimously**



**d. Tender Award for Three (3) New Midsize SUV's**

**102-04-2020**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Santarossa

Council award the tender for the purchase of three (3) new 2020 midsize SUV's from Lally Ford in the total amount of \$93,282 plus applicable taxes.

**Carried Unanimously**

**e. OCWA Service Agreement**

**103-04-2020**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Santarossa

Council authorizes the Mayor and the Clerk to execute an Operations and Maintenance Service Agreement with the Ontario Clean Water Agency (OCWA) subject to the approval of the Director of Engineering and Infrastructure Services, in consultation with the Director of Legislative and Legal Services, that the agreement satisfactorily addresses the operation and maintenance of the wastewater facilities owned by the Town of Lakeshore for the period January 1, 2020 to December 31, 2024.

**Carried Unanimously**

**12. Announcements by Mayor**

**13. Reports from County Council Representatives**

Deputy Mayor Bailey provided clarification regarding the location of the CWATS paving on North Rear Road.

**14. Report from Closed Session**

**15. Notices of Motion**

**104-04-2020**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Walstedt

Waive notice required of Section 9.15b) of the Procedural By-law, which requires a notice of a motion to reconsider to be in writing and given at least ten days prior to the meeting of Council at which the motion to reconsider will be voted upon.

**Carried Unanimously**



**105-04-2020**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Santarossa

Council reconsider motion #49-02-2020, passed February 11, 2020, as relates to the deferral of development charges; and

Further, that Council reconsider motion #74-03-2020, passed March 10, 2020 directing The Corporation of the Town of Lakeshore to enter into an agreement with the Maidstone Museum for deferral of the payment of development charges over 2 years, as further described in the report of the Manager of Building Services presented at the March 10, 2020 Council meeting.

**Carried Unanimously**

**106-04-2020**

**Moved By** Deputy Mayor Bailey

**Seconded By** Councillor Walstedt

Direct Administration to waive the development charges for the Maidstone Museum expansion project and further direct that an amount equal to the waived charges be paid to the Development Charges Reserve and Administration bring a report regarding the source of fund for such waiver.

**Carried Unanimously**

**16. Question Period**

**17. Non-Agenda Business**

**107-04-2020**

**Moved By** Councillor Wilder

**Seconded By** Councillor Janisse

Direct Administration to discontinue recruitment activities for positions in the 2020 budget until such time as Administration reports to Council.

In Favour (6): Mayor Bain, Deputy Mayor Bailey, Councillor Wilder, Councillor Janisse, Councillor Santarossa, and Councillor Walstedt

Opposed (2): Councillor Kerr, and Councillor McKinlay

**Carried**



## 18. Consideration of By-laws

- a. **By-law 35-2020, Being a By-law to Delegate Authority to the Mayor and Clerk to Execute a Facility Use Agreement with Wayne Currie**
- b. **By-law 37-2020, Being a By-Law to Amend By-law 32-2020 to Delegate Authority to the Chief Administrative Officer a COVID-19 Emergency**
- c. **By-law 38-2020, Being a By-law to Confirm Proceedings of Council for March 10, March 12 and March 19, 2020**

Councillor Janisse left the meeting at 9:05 PM.

**108-04-2020**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Walstedt

By-laws 35-2020, 37-2020 and 38-2020 be read and passed in open session on April 7, 2020.

In Favour (7): Mayor Bain, Deputy Mayor Bailey, Councillor Wilder, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

**Carried**

## 19. Adjournment

**109-04-2020**

**Moved By** Councillor McKinlay

**Seconded By** Councillor Kerr

Council adjourn its meeting at 9:06 PM.

In Favour (7): Mayor Bain, Deputy Mayor Bailey, Councillor Wilder, Councillor Santarossa, Councillor Kerr, Councillor Walstedt, and Councillor McKinlay

**Carried**

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Tom Bain  
Mayor

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Kristen Newman  
Clerk