

Municipality of Lakeshore – Report to Council

Community Health and Safety

Facilities and Parks



To: Mayor and Members of Council
From: Frank Jeney, Corporate Leader - Community Health and Safety Services
Date: February 25, 2025
Subject: Purchase of Ice Resurface Machine

Recommendation

Waive the requirement of the Purchasing By-law relating to the Request for Tender process and direct Administration to purchase an Olympia Ice Resurface Machine for a total of \$139,250.00 plus applicable taxes, to be funded from the 2025 capital projects budget ATC-25-6518 from the Vehicles and Equipment reserve, all as presented at the April 8, 2025 Council meeting.

Strategic Objectives

This report does not relate to one of Council's Strategic Objectives but is a citizen centered municipal function.

Background

The 2025 Capital Budget included the sum of \$175,000.00 funding allocation for the replacement of an ice resurface machine, which has exceeded its useful life cycle and needs replacement.

Comments

The two providers of ice resurface machines are Olympia, and Zamboni.

Currently, the Atlas Tube Recreation Centre (ATRC) has three Olympia ice resurface machines, purchased in 2008, 2009, and 2020. Continuing with the Olympia brand will lead to further cost savings in the long term due to standardizing the replacement parts and repairs for the three ice resurface machines. All three ATRC rinks currently have Olympia ice leveling infrastructure installed.

Section 5.1 of the Procurement Policy states that a Request for Tender (RFT) or Request for Proposal (RFP) shall be used when:

A RFT/RFP would require additional lead time; in light of the pending tariffs and additional purchasing pressures, Administration has undertaken a Request for Quotation (RFQ). As per the Procurement Policy, an RFQ should be used only for purchases between \$10,000 and \$100,000. However, this option was chosen to mitigate the cost risk introduced by significant changes in the economy.

In the case of ice resurface machines, there are only two suppliers in the industry and both providers were contacted to provide a quote. As such, Administration is recommending waiving the requirements of the Procurement Policy relating to the RFT process.

Supplier	Supplier Amount (excluding HST)	Supplier Amount (including applicable HST)
Olympia (Resurface Corp)	\$139,250.00	\$139,250.00
Zamboni Company Ltd.	\$167,615.00	\$167,615.00

Please note HST on recreation services is 100% recoverable.

Lakeshore will now have three Olympia resurface machines made in the years 2025, 2020, and 2009. It is expected that the lifecycle for the 2009 machine replacement will come forward in the 2026 or 2027 budget deliberations.

Financial Impacts

\$139,250.00 plus applicable taxes, to be funded from the 2025 capital projects budget ATC-25-6518 from the Vehicles and Equipment reserve.

Report Approval Details

Document Title:	Purchase of Ice Resurface Machine.docx
Attachments:	
Final Approval Date:	Mar 31, 2025

This report and all of its attachments were approved and signed as outlined below:

Prepared by Frank Jeney

Approved by the Corporate Leadership Team