

Municipality of Lakeshore

Minutes of the Regular Council Meeting

Tuesday, March 25, 2025, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Kelsey Santarossa, Councillor John Kerr, Councillor Ian Ruston, Councillor Larissa Vogler

Members Absent: Councillor Michael Hoffman

Staff Present: Chief Administrative Officer Tyson Cragg, Deputy Chief Administrative Officer - Chief Financial Officer Justin Rousseau, Corporate Leader - Community Health and Safety Frank Jeney, Corporate Leader - General Counsel Susan Hirota, Corporate Leader - Growth and Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Chief Information Officer Michael Martin, Chief Workforce Development Officer Lisa Granger, Division Leader - Capital Projects Wayne Ormshaw, Division Leader – Client Services Delivery Jenna Smith, Division Leader - Communication and Engagement Alex Denonville, Division Leader - Community Planning Daniel Mercer, Division Leader – Facilities and Parks William Quinlan, Division Leader – Financial Planning and Analysis Jessica Gaspard, Division Leader - Legislative Services Brianna Coughlin, Division Leader – Recreation Services Terry Symons, Fire Chief Jason Suchiu, Team Leader – Aquatics George Turnbull, Team Leader – Community Planning Urvi Prajapati, Team Leader - Legislative Services Cindy Lanoue, Team Leader – Recreation Jessica Marcoux, Communications and Engagement Coordinator Hannah Lebedyk, Financial Analyst Mathew Orosz, IT Technical Analyst Erik Pelland, Part-Time Facility Attendant Level II William Granger

1. Call to Order

Mayor Bailey called the meeting to order at 5:01 PM in Council Chambers.

2. Closed Session

72-03-2025

Moved By Councillor Ruston

Seconded By Councillor Santarossa

Move into closed session in Council Chambers at 5:01 PM in accordance with:

- a. Paragraph 239(2)(c) and (k) of the *Municipal Act, 2001* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board, and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, relating to property on Notre Dame Street.

Carried Unanimously

Council returned to open session at 5:07 PM. Mayor Bailey called a recess at this time and reconvened the meeting at 6:00 PM.

3. Singing of O Canada

4. Land Acknowledgement

5. Moment of Reflection

6. Disclosures of Pecuniary Interest

7. Recognitions

Mayor Bailey recognized the grant team for the Canada Housing and Infrastructure Fund: Justin Rousseau, Krystal Kalbol, Jessica Gaspard, Mathew Orosz and Hannah Lebedyk.

Mayor Bailey recognized Bill Granger, who was awarded the King Charles the Third Coronation Medal by MP Chris Lewis. Mr. Granger was recognized for his role in lifesaving efforts on April 28, 2023 at the Atlas Tube Recreation Centre when a visitor collapsed and needed medical attention. MP Lewis was present and congratulated Mr. Granger, as well as other members of Lakeshore staff who responded in the life saving efforts: Jessica Marcoux, Jenna Smith, George Turnbull, Luke Miles and Brian Prestyko.

8. Announcements by Mayor

9. Public Meetings under the Municipal Act, 2001

1. Section 357, Municipal Act Tax Adjustments

Mayor Bailey opened the public meeting at 6:14 PM.

The Deputy Chief Administrative Officer - Chief Financial Officer provided an overview of the report and recommendation of Administration.

There were no members of public present to speak to the applications.

The public meeting concluded at 6:15 PM.

73-03-2025

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

Authorize the reduction of taxes under section 357 of the Municipal Act, 2001 totaling \$2,007 .70 for adjustments affecting the 2024 taxation year, as presented at the March 25, 2025 Council meeting.

Carried Unanimously

10. Public Meetings under the Planning Act

11. Public Presentations

12. Delegations

1. Renewal of Enbridge Gas Franchise Agreement (FA)

Mayor Bailey advised that the report had been withdrawn by Administration at the request of Enbridge Gas Inc. and would be brought back at the April 8, 2025 Council meeting.

74-03-2025

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

Move item 22.1 forward.

Carried Unanimously

22. Addendum

1. **Program Charter - Advocacy Plan and Strategic Approach to Implement Lakeshore's 2024 Water Wastewater Master Plan (5-Year Plan)**

75-03-2025

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

Defer consideration of the report to the April 8, 2025 Council meeting, pending a report on the funding strategy for the Water Wastewater Master Plan implementation.

Carried Unanimously

12. Delegations

2. **Housing Accelerator Fund Implementation Plan and Partnership with University of Windsor Centre for Cities**

Dr. Anneke Smit, Rino Bortolin and Dorian Moore from the University of Windsor Centre for Cities were present to answer questions from Council relating to the report.

76-03-2025

Moved By Councillor Ruston

Seconded By Councillor Santarossa

Endorse the implementation plan as outlined in the Housing Accelerator Fund Implementation Plan and Partnership with University of Windsor Centre for Cities report and direct the Chief Administrative Officer to develop and execute a contractual project agreement to authorize the assignment of responsibilities and execution of tasks as outlined in the report, with an amendment to remove the Advisory Committee in the flow chart and that the Steering Committee report directly to the Chief Administrative Officer;

Direct the Clerk to read By-law 24-2025, being a by-law to authorize an agreement with the University of Windsor's Centre for Cities (C4C);

Authorize the Direct Purchase Clause of the procurement requirements on the basis that it meets the provision of providing long-term synergies to the Municipality, which will result in cost savings and enhanced project outcomes; and

Direct the Chief Administrative Officer to send a Letter to the University of Windsor requesting research project overhead be limited to 10% of the project with Centre for Cities, all as presented at the March 25, 2025 Council meeting.

In Favour (5): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, and Councillor Ruston

Opposed (2): Councillor Kerr, and Councillor Vogler

Carried

13. Completion of Unfinished Business

14. Approval of Minutes

77-03-2025

Moved By Councillor Vogler

Seconded By Councillor McNamara

Approve minutes of the previous meeting as listed on the Consent Agenda.

1. March 4, 2025 Regular Council Meeting Minutes

Carried Unanimously

15. Consent Agenda

78-03-2025

Moved By Councillor Vogler

Seconded By Deputy Mayor Walstedt

Receive the items as listed on the Consent Agenda.

1. Treasurer's Statement - 2024 Council and Appointee Remuneration and Expenses

Carried Unanimously

16. Reports for Direction**1. Housing Needs Assessment 2025****79-03-2025****Moved By** Councillor Santarossa**Seconded By** Councillor Kerr

Endorse the Lakeshore Housing Needs Assessment 2025 report and direct Administration to inform the Canada Mortgage and Housing Corporation that Initiative 9, "Housing Needs Assessment" has been completed, under the Housing Accelerator Fund Implementation plan, as presented at the March 25, 2025 Council meeting.

Carried Unanimously**2. Town Hall Server Replacement****80-03-2025****Moved By** Deputy Mayor Walstedt**Seconded By** Councillor Ruston

Direct Administration to proceed with replacement of IT servers at Town Hall for a total cost of \$22,510.00 to be funded from the Technology reserve, as presented at the March 25, 2025 Council meeting.

Carried Unanimously**3. 2025 Fire Department Radio System Lease Agreement Extension****81-03-2025****Moved By** Councillor Kerr**Seconded By** Deputy Mayor Walstedt

Approve the capital funding of \$46,000 + HST to be taken from the Fire Department Radio System Replacement Reserves; and

Direct the Clerk to read By-law 23-2025, being a by-law to authorize an agreement with Prairie Communications Ltd. operating as KELCOM Radio Solutions, during the Consideration of By-laws, all as presented at the March 25, 2025 Council meeting.

Carried Unanimously

4. Results - Lakeview Pier Development Project – Expression of Interest

The Corporate Leader - Community Health and Safety Services noted an error in the report, confirming that the July 9, 2024 resolution providing the direction to circulate the Expression of Interest was not passed unanimously (7-1).

82-03-2025

Moved By Councillor McNamara

Seconded By Councillor Santarossa

Direct Administration to prepare and post a Request for Proposal for the restaurant operations at the Belle River Marina for the 2025 season; and

Direct Administration to prepare a report regarding the required facilities to operate the marina, i.e. building size and amenities contained within; bring forth proposals to either reconstruct the marina building to facilitate operations, demolish and rebuild at the current site, or relocate to another location on the property, and to confirm we would be able to build at the current site from the necessary ministries; and lastly, if relocation is recommended, bring forth recommendations for a future usage for the current building site.

In Favour (6): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, Councillor Ruston, and Councillor Vogler

Opposed (1): Councillor Kerr

Carried

5. Lakeshore Outdoor Tennis and Pickleball Clubs Policy

83-03-2025

Moved By Councillor McNamara

Seconded By Councillor Vogler

Direct the Clerk to read By-law 22-2025, being a by-law to adopt the Outdoor Tennis and Pickleball Clubs Policy, during the Consideration of By-laws, as presented at the March 25, 2025 Council meeting.

Carried Unanimously

17. Notices of Motion

18. Reports from County Council Representatives

19. Report from Closed Session

20. Consideration of By-laws

The Clerk advised that By-law 17-2025 had been withdrawn.

84-03-2025

Moved By Councillor Ruston

Seconded By Deputy Mayor Walstedt

By-laws 22-2025, 23-2025 and 26-2025 be read and passed in open session on March 25, 2025.

Carried Unanimously

85-03-2025

Moved By Councillor Ruston

Seconded By Councillor Santarossa

By-law 24-2025 be read and passed in open session on March 25, 2025.

In Favour (5): Mayor Bailey, Deputy Mayor Walstedt, Councillor McNamara, Councillor Santarossa, and Councillor Ruston

Opposed (2): Councillor Kerr, and Councillor Vogler

Carried

- 1. By-law 17-2025, Being a By-law to Authorize an Agreement with Enbridge Gas Inc.**
- 2. By-law 22-2025, Being a By-law to Adopt an Outdoor Tennis and Pickleball Clubs Policy**
- 3. By-law 23-2025, Being a By-law to Authorize an Amending Agreement with Prairie Communications Ltd. as KELCOM Radio Solutions**
- 4. By-law 24-2025, Being a By-law to Authorize an Agreement with the University of Windsor (Centre for Cities)**
- 5. By-law 26-2025, Being a By-law to Confirm the Proceedings of the March 4, 2025 Council meeting**

21. Non-Agenda Business

22. Addendum

- 2. By-law 30-2025, Being a By-law to Authorize a Contribution Agreement with Housing, Infrastructure and Communities Canada (CHIF grant)**

86-03-2025

Moved By Deputy Mayor Walstedt

Seconded By Councillor McNamara

By-law 30-2025 be read and passed in open session on March 25, 2025.

Carried Unanimously

23. Adjournment

87-03-2025

Moved By Councillor McNamara

Seconded By Councillor Ruston

Adjourn the meeting at 7:38 PM.

Carried Unanimously

Tracey Bailey
Mayor

Brianna Coughlin
Clerk