

Municipality of Lakeshore – Report to Council

Operations

Public Works



To: Mayor and Members of Council

From: Jeff Wilson, Division Leader - Public Works

Date: March 31, 2025

Subject: 2026 Contract Award for the Purchase of One Motor Grader and Attachments

Recommendation

Award the contract for the purchase of a 2026 Motor Grader Model #140LVR and attachments to Toromont Cat in the amount of \$599,620.80 and;

Approve the disposal of the Public Works Motor Grader Unit #304 in accordance with the Sale of Corporate Vehicles Policy AD-209, returning the applicable disposal funds to the Vehicle and Equipment Reserve, as presented at the April 29, 2025 Council meeting.

Strategic Objectives

1a) Building and Stewarding Municipal Infrastructure - Update Asset Management Plan

Background

In the 2024 budget, Council approved an amount of \$500,000.00 for the purchase of a new motor grader to replace unit #304 a 1990 John Deer 770BH road grader.

Unfortunately, the budget was insufficient to cover the grader and the required attachments.

Therefore, Administration included additional funds in the 2025 budget in the amount of \$150,000.00 to cover the attachments required for the replacement grader. The attachments include an eliminator, one-way plow and wing.

Council approved this in the 2025 budget.

The combined 2024 and 2025 budgets are in the amount of \$650,000.00 for the replacement of the grader and attachments.

Comments

The procurement of the 2026 motor grader and attachments outlined in this report are being procured through the LAS buying group in compliance under the Sourcewell Contract # 011723-CAT.

Buying Groups are allowed under Section 7 of the Procurement policy which states the following:

7.0 Cooperative Procurement and Buying Groups

7.1 Permitted

The Procurement Office is authorized to enter into arrangements with area municipalities, local boards and other public bodies or authorities for the purchase of Deliverables on a cooperative or joint basis where there are economic advantages to doing so; provided that under any such approved arrangement the methods used are competitive and that all approvals from the relevant Approval Authorities are received before committing to the joint purchase process. The Purchasing Specialist shall maintain a list of approved Buying Groups.

Below are the estimates received:

| Description | Contract Cost (excluding applicable HST) | Contract Cost (including applicable HST) |
|---------------|--|--|
| Toromont Cat | \$589,250.00 | \$599,620.80 |
| Brant Tractor | \$611,900.00 | \$622,669.44 |

Financial Impacts

The table below summarizes the financial impact:

| Description | Contract Cost (including applicable HST) | 2024 Budget | Over/under (including applicable HST) |
|--------------|--|--------------|--|
| Toromont Cat | \$599,620.80 | \$650,000.00 | \$50,379.20 |
| Total | \$599,620.80 | | \$50,379.20 |

The approved budget allocated for the Motor Grader and attachments is \$650,000.00. The contract amount submitted by Toromont Cat is \$599,620.00, including applicable HST and is within budgeted amounts.

Based on the above, Administration recommends that Council proceed with awarding the contract to Toromont Cat. in the amount of \$599,620.80, including applicable HST.

The under budget amount of \$50,379.20 will be returned to the Vehicle and Equipment Reserves unless unforeseen financial impacts affect the costs when ordered due to global uncertainty and possible tariffs.

The disposal amount for Unit #304 will also be returned to the Vehicle and Equipment Reserves.

Report Approval Details

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|----------------------|---|
| Document Title: | Contract Award for a 2026 Motor Grader and Attachments.docx |
| Attachments: | |
| Final Approval Date: | Apr 22, 2025 |

This report and all of its attachments were approved and signed as outlined below:

Prepared by Jeff Wilson

Submitted by Krystal Kalbol

Approved by the Corporate Leadership Team