

Municipality of Lakeshore – Report to Council

Community Health and Safety

Corporate Leader - Community Health and Safety Services



To: Mayor and Members of Council

From: Frank Jeney, Corporate Leader – Community Health and Safety Services

Date: March 26, 2025

Subject: Lakeshore Pickleball Association Agreement

Recommendation

Direct the Clerk to read By-law 35-2025, being a by-law to authorize the Mayor and Clerk to execute a Facility Agreement between the Municipality of Lakeshore and the Lakeshore Pickleball Association, all as presented at the Regular Council meeting of April 29, 2025.

Strategic Objectives

This does not relate to a Strategic Objective however it is a core service of the Municipality.

Background

At the Regular Council meeting of March 25, 2025, Council passed the following resolution:

Resolution #83-08-2025

Direct the Clerk to read By-law 22-2025, being a by-law to adopt the Outdoor Tennis and Pickleball Clubs Policy, during the Consideration of By-laws, as presented at the March 25, 2025 Council meeting.

Result: Carried Unanimously

Comments

In the spring of 2024, the Lakeshore Pickleball Association (LPA) submitted a request to the Corporate Leader Community Health and Safety Services to enter into an agreement with the Municipality of Lakeshore for the exclusive use of dedicated court times at the Atlas Tube Recreation Centre newly refurbished outdoor pickleball courts.

Administration has confirmed that the LPA holds all the required documents listed in the Lakeshore Outdoor Tennis and Pickleball Clubs Policy, to authorize it to enter into an agreement for the use of the ATRC Pickleball Courts. A Facility Agreement has been prepared by Lakeshore's Legal Services Division that outlines the exclusive use rights of the ATRC courts by the LPA and associated premises, as well as its responsibilities, restrictions of use, maintenance requirements, insurance requirements, and financial obligations of the LPA. The Facility Agreement also sets out the obligations of the Municipality in accordance with the Policy.

The Facility Agreement shall be in effect for five (5) years beginning May 1, 2025, with the option to renew it for two further five-year terms.

Details of the Facility Agreement include:

- Exclusive use of the six ATRC Pickleball Courts for 34 hours per week as agreed upon annually, as well as the right to host up to two tournaments annually or other special events.
- Annually, the request for the 34-hour per week schedule block will be provided to administration no later than January 31st for review, adjustments and approval.
- The LPA promoting and operating a minimum of three (3) outdoor open houses or outdoor tournaments annually to promote and create access to pickleball knowledge in Lakeshore.
- LPA will pay an annual rent of \$2,000, plus HST, to the Municipality by June 1st of each year during the initial term. The rent may be increased if the term is renewed.
- LPA shall provide a certificate of insurance of no less than \$5,000,000.00.

Financial Impacts

The LPA agrees to pay an annual rent, plus HST, to the Municipality of Lakeshore. The annual rent of \$2,000 is based on a 34-hour per week exclusive use court schedule.

Any fundraising, sponsorships, naming rights, or partnership projects intended for capital improvements to the ATRC pickleball courts will require negotiations and approval by Lakeshore Council at annual budget deliberations.

An outdoor tennis and pickleball courts reserve account will be created and fees collected by the Facility Agreement, and the annual key holder sales will go to future improvements to all Lakeshore outdoor tennis and pickleball courts.

Report Approval Details

Document Title:	Lakeshore Pickleball Association Agreement.docx
Attachments:	
Final Approval Date:	Apr 22, 2025

This report and all of its attachments were approved and signed as outlined below:

Prepared by Frank Jeney

Approved by the Corporate Leadership Team