

The Corporation of the Town of Lakeshore

Report to Council

Legislative & Legal Services

Legislative Services



To: Mayor & Members of Council

From: Brianna Coughlin, Manager of Legislative Services

Date: November 3, 2020

Subject: Remuneration for Statutory and Advisory Boards and Committees

Recommendation

Direct Administration to include meeting remuneration in the Terms of Reference for each statutory board or committee to be approved at the beginning of each term of Council, as described in the report presented November 10, 2020.

Background

During the 2019 Budget deliberations, Council directed that Administration bring back a report to Council regarding the remuneration received by members appointed to various Town of Lakeshore boards and committees.

Council requested a similar report during the 2013 Budget deliberations and approved an increase in overall remuneration to ensure members of the four boards and committees that received remuneration were paid at the same rate (\$125.00 per meeting).

The matter was considered again at the December 19, 2014 Council meeting and no further adjustments were made at that time. A report entitled "Council remuneration" dated December 19, 2014 is attached for information purposes.

Comments

This report refers specifically to statutory and advisory boards and committees that have been created by Council. Statutory committees refer to those boards and committees required by provincial legislation (Police Services Board, Accessibility Advisory Committee, Drainage Board acting as Court of Revision) or those committees which, if created, have specific obligations under legislation (Drainage Board, Heritage Committee).

Advisory committees are purely discretionary optional groups created by resolution of Council in order to receive advice or recommendations on particular subject areas. Examples of advisory committees include the Arts Advisory Committee and the Youth Advisory Committee.

The following table is a list of current statutory and advisory boards and committees that have been created by Lakeshore Council, along with their respective remunerations (if any). This list does not include external boards that may offer remuneration to their members, such as conservation authorities. It also does not include inter-municipal boards such as the Dog Pound Committee, which includes an annual honorarium of \$225.00 for the chair as part of the annual administrative fee for the Pound.

Board/Committee	Type	Number of Members	Remuneration Per Meeting
Accessibility Advisory Committee	Statutory	9	\$125.00
Arts Advisory Committee	Advisory	9	
Committee of Adjustment/Property Standards Committee	Statutory	5	\$125.00
Community Services Advisory Committee	Advisory	9	\$0
Drainage Board	Statutory	5	\$125.00
Flood Prevention Task Force	Advisory	9	\$0
Heritage Committee	Discretionary/Statutory	7	\$0
Police Services Board	Statutory	5	\$125.00
Youth Advisory Committee	Advisory	10	\$0

Currently only members of statutory boards and committees, with the exception of Heritage Committee, are receiving remuneration. Members of statutory committees are required to perform certain tasks, often including onsite visits, and members have increased liability due to their decision-making capabilities (unlike advisory committees, where Council is the decision-making authority).

Members of the Accessibility Advisory Committee receive remuneration in lieu of reimbursement of the cost of accessible transportation to attend meetings at Town Hall.

Administration undertook an environmental scan of other municipalities in Essex County and Chatham-Kent to determine which committees, if any, receive compensation. The following table is a representation of the responses received as of the writing of this report.

Municipality	Number of Boards and Committees Receiving Compensation	Type of Committee Receiving Compensation	Remuneration
Town of Amherstburg	3	Statutory only	Between \$50 and \$100 per meeting
Town of Kingsville	20	Statutory and advisory	\$100 per meeting \$2,100 annually for Committee of Adjustment and Police Services Board only
Town of LaSalle	3	Statutory only	Between \$45 and \$200 per meeting Chair receives an additional \$100 annually
Municipality of Leamington	2	Statutory only	Members \$144 per meeting Chair \$180 per meeting
Town of Tecumseh	2	Statutory only	Between \$100 and \$274 per meeting
Municipality of Chatham-Kent	5	Statutory and advisory	Between \$50 and \$100 per meeting

Others Consulted

Information was requested from local municipalities in Essex County and Chatham-Kent for comparison.

Financial Impacts

There are no financial impacts as a result of receiving this report. Should Council approve an increase or reduction to the current remuneration for board and committee members, the corresponding change would need to be reflected in the 2021 Budget. At this time, Administration has no plans to include any changes to remuneration for Committee members in the 2021 Budget.

Administration recommends that Council review remuneration on a regular schedule at the beginning of each term, as part of the review of the Terms of Reference for each board and committee. Financial implications will be reported at that time and accounted for in the 2023 budget.

Attachment(s): Appendix A - Council remuneration report dated December 19, 2014

Report Approval Details

Document Title:	Remuneration for Statutory and Advisory Boards and Committees.docx
Attachments:	- Appendix A - Council remuneration report -December 19, 2014.pdf
Final Approval Date:	Nov 4, 2020

This report and all of its attachments were approved and signed as outlined below:

Kristen Newman

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Truper McBride