

Thursday, April 15, 2021, 6:00 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Pages

1. **Call to Order**
2. **Disclosures of Pecuniary Interest**
3. **Delegations**
  1. Brianna Coughlin, Manager of Legislative Services - Committee Structure 2
  2. Ryan Donally, Economic Development Officer - Introduction to Committee
4. **Approval of Previous Meeting Minutes**
  1. September 24, 2020 Meeting Minutes 4

**Recommendation:**  
Approve minutes of the previous meeting as listed on the agenda.
5. **Completion of Unfinished Business**
6. **New Business**
  1. Discussions. Lakeshore Parks Plan and Waterfront Masterplan  
  
Frank Jeney to send follow-up email to the committee with information regarding the Parks Plan.
7. **Adjournment**

7:55pm

**Recommendation:**  
The Community Services Advisory Committee adjourn its meeting at \_\_\_\_ PM.



## **Town of Lakeshore**

### **Terms of Reference**

#### **Community Services Advisory Committee**

**2019-2022**

#### **1.0 Purpose**

- 1.1** Provide advice and recommendations to Council in relation to issues surrounding Parks, Recreation and Leisure Activities, linked to policies, priorities, environmental concerns, user fees and rates, etc.

#### **2.0 Membership**

- 2.1** Composed of:
- 2.2** Two Council members, in addition to the Mayor as an ex-officio member, with one Council member appointed as Chair of the Committee.
- 2.3** One representative from each Ward who will represent the area of interest of their local parks, sports groups, etc.
- 2.4** The Recreation Services Division will appoint the municipal liaison to the committee.

#### **3.0 Responsibilities**

- 3.1** Help initiate, where appropriate, and to review community services policy initiatives of the Town prior to Council consideration.
- 3.2** Advise on the implementation of the Community Services Master Plan and other related leisure and facilities planning initiatives.
- 3.3** Advise regarding ongoing volunteer recruitment, development, recognition and related initiatives.
- 3.4** Make recommendations regarding parks, recreation and facility issues to Council for consideration and implementation.
- 3.5** Provide ongoing advice to Council on specific initiatives, policies, directions and leisure service delivery strategies.

**3.6** Advise Council on the use of community and recreation facilities across Town.

#### **4.0 Meetings**

**4.1** Meet six times a year at the call of the Chair.

#### **5.0 Resources**

**5.1** The Manager of Recreation Services will be the municipal liaison and resource to the committee.

**5.2** The Recreation Coordinator is a Clerk to the committee.

#### **6.0 References**

**6.1** Community Services Master Plan

**6.2** Parks Master Plan

**6.3** Trails Master Plan

# Municipality of Lakeshore

## Minutes of the Community Services Advisory Committee Meeting



Thursday, September 24, 2020, 6:00 PM

Electronically hosted from Council Chambers, 419 Notre Dame Street, Belle River

Members Present: Chair Linda McKinlay, Councillor Len Janisse, Mayor Tom Bain, Linda Smith, Lana Drouillard, Richard Huggins

Members Absent: Jennifer Alderson, Lynette Bain, Paul James, Sherry Guilbeault

Staff Present: Manager of Recreation & Leisure, Frank Jeney

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### 1. Call to Order

Chair McKinlay called the meeting to order at 6:16 PM. All members participated in the meeting through video conferencing technology from remote locations.

### 2. Disclosures of Pecuniary Interest

### 3. Approval of Previous Meeting Minutes

#### 1. July 23, 2020 Meeting Minutes

**Moved By** Member Smith

**Seconded By** Member Huggins

Approve minutes of the previous meeting as listed on the agenda.

**Carried Unanimously**

### 4. Delegations

### 5. Old Business

#### 1. Stroll the Streets Re-cap

The Manager of Recreation & Leisure provided an overview of the event and received feedback from the Committee members.

#### 2. Update on current COVID related recreation protocols

The Manager of Recreation & Leisure provided an overview of safety protocols.

**6. New Business**

**1. Waterfront Master Plan**

The Manager of Recreation & Leisure presented the Waterfront Master Plan.

**7. Date of Next Meeting**

Thursday November 26<sup>th</sup> 2020 – 6 PM – 8 PM

**8. Adjournment**

**Moved By** Member Smith

**Seconded By** Member Huggins

The meeting adjourn at 7:19 PM.

**Carried Unanimously**

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Linda McKinlay  
Chair

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Frank Jeney  
Municipal Liaison