

# Municipality of Lakeshore - Report to Council

## Engineering & Infrastructure Services

### Public Works



**To:** Mayor & Members of Council  
**From:** Jeff Wilson, Manager of Operations  
**Date:** May 28, 2021  
**Subject:** Community Christmas Lights

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### Recommendation

Approve a one-time purchase of Christmas lights, supply only, for the main streets of Woodslee, St. Joachim, Stoney Point, Comber and Lighthouse Cove, not to exceed \$57,600.00 including HST to be funded from the Community Benefit Reserve Fund; and

Approve a base budget of \$5,000 for the annual cost to install and operate the Christmas lights to be funded from the Community Benefit Reserve Fund, as presented at the June 8, 2021 Council meeting.

### Background

At the Council Meeting held on April 6<sup>th</sup> 2021, Council passed the following resolution:

#126-04-2021

Direct administration to prepare a report regarding the purchase of Christmas lights for communities hosting wind turbines, with the cost funded from the Community Benefit Fund.

Carried

Five communities were brought forward to install Christmas Lights in an effort to beautify communities along Lakeshore's Main Street areas through the holiday season with Christmas lighting from November to January of each year.

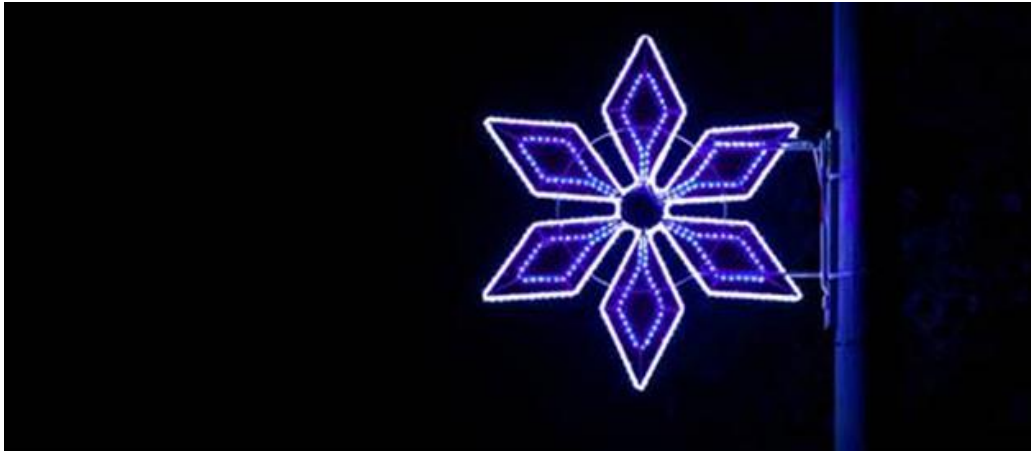
The area limits for each community are as follows:

- Woodslee from Queen Street to Church Street
- St Joachim, from 2716 County Road 42 to Aimee St
- Stoney Point, from Hale Street to Claireview Drive

- Comber, from Industrial Drive to County Road 46
- Lighthouse Cove, the four corners of Tisdelle (County Road 39)

The Christmas light displays will bring an enhanced brightness during the cold winter holidays to Municipal Communities. A photo of the light has been included in Figure 1 below.

**Figure 1 – Christmas Light**



### **Comments**

Operations has, in the past, installed private Christmas lights along the main street in Stoney Point as a service to the community, with minimal impact on operational costs.

Lakeshore does not currently own any Christmas lights or decorations.

To ensure the success of this program, annual operational costs would be applicable and will be included in subsequent years.

### **Others Consulted**

Both a supplier through [Classicdisplays.com](http://Classicdisplays.com) and an electrical contractor were consulted.

### **Financial Impacts**

The estimated costs for each community is listed below and includes the fixtures, hardware and electrical connections.

The projected costs associated with installation and maintenance have also been included for 2021.

<b>Community</b>	<b>No. of Fixtures</b>	<b>Cost (incl. HST)</b>
Woodslee	7	\$8,750.00
St. Jochaim	7	\$8,750.00
Stoney Point	14	\$12,600.00
Comber	25	\$22,500.00
Lighthouse Cove	4	\$5,000.00
2021 Installation and Operational costs		\$5,000.00
<b>Total Estimated Cost</b>		<b>\$62,600.00</b>

If approved, Administration will proceed through the procurement process to purchase lighting as indicated above.

Installation and the required maintenance of the lights will be undertaken by Lakeshore's Operations staff.

An annual cost of approximately \$5,000.00 will be required to be funded yearly to support the installation and operation of the lights. It is recommended that the annual cost be funded from the Community Benefit Reserve Fund.

### **Report Approval Details**

Document Title:	Community Christmas Lights.docx
Attachments:	
Final Approval Date:	May 31, 2021

This report and all of its attachments were approved and signed as outlined below:

Krystal Kalbol

Rosanna Pellerito

Kristen Newman

Truper McBride