

# Municipality of Lakeshore – Report to Council

## Growth & Sustainability

## Community Services



**To:** Mayor & Members of Council

**From:** Frank Jeney, Division Leader – Community Planning

**Date:** November 22, 2021

**Subject:** Contract – Provision of Soft Drinks for sale in Municipal Buildings

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### Recommendation

Authorize the Mayor and Clerk to enter into a 5 year contract with PepsiCo Beverages for the provision of beverage supply within all Lakeshore owned buildings, as presented at the January 18, 2022 Council meeting.

### Background

The Municipality of Lakeshore recently had a contract with the Pepsi Bottling Group for beverage supply sales within all Lakeshore owned buildings. This contract expired on March 31, 2020. It was decided to hold off calling for new proposals until the Atlas Tube Recreation Centre re-opened post COVID-19 related closures.

### Comments

In November of 2021 a Request for Tenders for a beverage supply contract was posted to Bids and Tenders. On November 19th the tender closed and the Municipality of Lakeshore administration received proposals from both PepsiCo Beverages and Coke Canada Bottling LTD.

The two (2) proposals were analyzed and PepsiCo Beverages had the best proposal.

Vendor	City, Province	Submission Name	Unofficial Value
PepsiCo Beverages	Essex, ON	Submission 1	\$99,000.00 total 5 year <b>revenue</b> to Lakeshore
Coke Canada Bottling LTD	Windsor, ON	Submission 1	\$88,262.00 total 5 year <b>revenue</b> to Lakeshore

Based on the Vendor chart, it is recommended by administration that the five (5) year contract be awarded to Pepsico Beverages.

### **Financial Impacts**

By awarding this contract to Pepsico Beverages, the Municipality of Lakeshore would receive revenue of approximately \$19,800 annually for each of the next five (5) years for a total of \$99,000.

### **Report Approval Details**

Document Title:	Contract – Beverage Sales in Municipal Buildings.docx
Attachments:	
Final Approval Date:	Dec 7, 2021

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau

Kristen Newman

Truper McBride