

Municipality of Lakeshore – Report to Council

Strategic & Legal Affairs

Civic Affairs



To: Mayor & Members of Council

From: Kirsten Newman, Corporate Leader - Strategic and Legal Affairs

Date: November 3, 2022

Subject: Procedure to Select an Alternate Member of County Council

Recommendation

Appoint _____ as the alternate member for Lakeshore for Essex County Council during the 2022-2026 term of Council, as determined by election at the November 29, 2022 Council meeting, and direct Administration to prepare the necessary by-law.

Background

In November 2018, Essex County Council passed By-law 40-2018 being a By-Law to Establish the Roles and Duties of An Alternate Member of Essex County Council authorizing local municipal councils to appoint alternate members to County Council.

The Alternate County Council Member, once appointed and sworn in by the County Clerk, will be permitted to attend and participate in County Council meetings in the event that the Mayor or Deputy Mayor is unable to attend. The Alternate County Council Member will have the same voting privileges as that of the Mayor or Deputy Mayor that the Alternate County Council Member whom the Alternate Member replaces. The Alternate County Council Member will not be permitted to replace the Mayor or Deputy Mayor at the inaugural meeting of County Council or at meetings of the committees or boards to which the Mayor or Deputy Mayor are appointed. Furthermore, the Alternate County Council Member will not be eligible to be elected Warden or Deputy Warden and shall not act as the Presiding Officer for County Council meetings.

The County By-law requires the appointment to be for the term of Council. Furthermore, the County Clerk has indicated that only one Alternate Member need be appointed because the Alternate Member may replace both the Mayor and Deputy Mayor (but not simultaneously.)

At the January 15, 2019 Council meeting, the Council of the Municipality of Lakeshore adopted By-law 4-2019, an amendment to the Municipality's Procedural By-law. The amendment includes a ranked ballot election procedure for the election of an alternate

member of County Council. The by-law is attachment A to this report. The County's by-law is attachment B to this report.

Comments

On November 15, 2022, the newly-elected Council of the Municipality of Lakeshore was sworn in and assumed its duties. Administration recommends that Council proceed with the ranked ballot process to elect an alternate member for County Council. The voting process is required by the *Municipal Act, 2001* to be an open voting process.

Financial Impacts

There are no financial implications for Lakeshore; the per diem for the alternate member is paid by the County of Essex.

Attachments

A-Municipality of Lakeshore By-law 4-2019, being a By-law being a By-law to amend by-law 94-2017, being a by-law to provide rules governing the proceedings of the Town of Lakeshore and the conduct of its members.

B- Essex County By-law 40-2018 being a By-Law to Establish the Roles and Duties of An Alternate Member of Essex County Council

Report Approval Details

Document Title:	Procedure to Select an Alternate Member of County Council.docx
Attachments:	- A-Municipality of Lakeshore By-law 4-2019.pdf - B-County By-law 40-2018 – Alternate Member of Essex County Council.pdf
Final Approval Date:	Nov 24, 2022

This report and all of its attachments were approved and signed as outlined below:

Prepared by Kristen Newman

Approved by Justin Rousseau and Truper McBride