

# Municipality of Lakeshore

## Minutes of the Regular Council Meeting

Tuesday, November 29, 2022, 5:00 PM

Council Chambers, 419 Notre Dame Street, Belle River



Members Present: Mayor Tracey Bailey, Councillor Kelsey Santarossa, Councillor John Kerr, Deputy Mayor Kirk Walstedt, Councillor Ryan McNamara, Councillor Paddy Byrne, Councillor Ian Ruston, Councillor Larissa Vogler

Staff Present: Chief Administrative Officer Truper McBride, Corporate Leader - Chief Financial Officer Justin Rousseau, Corporate Leader - Growth & Sustainability Tammie Ryall, Corporate Leader - Operations Krystal Kalbol, Corporate Leader - Strategic & Legal Affairs Kristen Newman, Division Leader - Building Morris Harding, Division Leader - Civic Affairs Brianna Coughlin, Division Leader - Community Services Frank Jeney, Division Leader – Digital Transformation & Cloud Services Michael Martin, Division Leader - Engineering & Infrastructure Services Marco Villella, Division Leader - Workplace Development Lisa Granger, Team Leader - Civic Engagement Alex Denonville, Team Leader – Development Approvals Kristina Brcic, IT Technical Analyst Matthew Mancina

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### 1. Call to Order

Mayor Bailey called the meeting to order at 5:00 PM in Council Chambers.

### 2. Closed Session

**372-11-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor McNamara

Council move into closed session in Council Chambers at 5:00 PM in accordance with:

- a. Paragraph 239(2)(d) and (k) of the *Municipal Act, 2001* to discuss labour relations or employee negotiations, and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be

carried on by or on behalf of the municipality, relating to IBEW collective bargaining.

- b. Paragraph 239(2)(b), (d) and (f) of the *Municipal Act, 2001* to discuss personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, relating to an employee.

**Carried Unanimously**

**3. Return to Open Session**

Council returned to open session at 5:43 PM.

**4. Land Acknowledgement**

**5. Moment of Reflection**

**6. Disclosures of Pecuniary Interest**

Councillor Ruston declared a pecuniary interest relating to Item #14.4 - Tender Award – 2022 Winter Control Contract due to contract employment with the proponent.

**7. Recognitions**

**8. Public Meetings under the *Planning Act***

**9. Public Presentations**

**10. Delegations**

**1. Water and Wastewater Rate Study Update**

Gary Scandlan and Daryl Abbs, Watson & Associates Economists Ltd., were present electronically and provided a PowerPoint presentation as overview of the study.

**373-11-2022**

**Moved By** Councillor Ruston

**Seconded By** Deputy Mayor Walstedt

Include the Water and Wastewater rates, as presented at the November 29, 2022 Council meeting, in the draft 2023 Budget for consideration.

**Carried Unanimously**

**11. Completion of Unfinished Business****1. 2023 Council Meeting Schedule****374-11-2022****Moved By** Councillor Santarossa**Seconded By** Councillor McNamara

Approve the 2023 schedule of Regular Council Meetings, as described in the report presented at the November 29, 2022 Council meeting.

**Carried Unanimously****12. Consent Agenda****375-11-2022****Moved By** Councillor Ruston**Seconded By** Deputy Mayor Walstedt

Approve minutes of the previous meetings and receive correspondence as listed on the Consent Agenda.

1. October 11, 2022 Regular Council Meeting Minutes
2. November 15, 2022 Inaugural Council Meeting Minutes
3. November 18, 2022 Regular Council Meeting Minutes
4. Essex Region Conservation Authority - Bill 23, the More Homes Built Faster Act
5. Municipality of Chatham-Kent - Declaration of Emergency Wheatley - Change in affected area - November 2022
6. Municipality of West Perth - Strong Mayors Building Homes Act
7. Township of Warwick - CN Railway Contribution Requirements under the Drainage Act
8. Township of Dorion - OMAFRA Ontario Wildlife Damage Compensation Program
9. Town of Mattawa - Bill 3, Strong Mayors, Building Homes Act, 2022

**Carried Unanimously**

**13. Reports for Information**

**376-11-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor Byrne

Receive the Reports for Information as listed on the agenda.

1. 2022 Quarter 3 (September 2022) Variance Report
2. Quarterly Building Activity Report – 2022 Q3

**Carried Unanimously**

**14. Reports for Direction**

**1. Tile Loan Application – Scot Chevalier, 1421 South Middle Road**

**377-11-2022**

**Moved By** Councillor Ruston

**Seconded By** Deputy Mayor Walstedt

Approve the Tile Loan submitted by Scot Chevalier for tiling work to be performed at 1421 South Middle Road (Roll No. 010.000.02400) in the amount of \$50,000, subject to Provincial Funding as presented at the November 29, 2022 Council Meeting.

**Carried Unanimously**

**2. River Ridge Park – Project Variance**

**378-11-2022**

**Moved By** Councillor Byrne

**Seconded By** Councillor Kerr

Approve a variance for the River Ridge Park project in the amount of \$83,092.26 (including applicable HST) to be funded from the Community Benefits Reserve as presented at the November 29, 2022 Council Meeting.

**Carried Unanimously**

**3. Tender Award - First Street Pumping Station Replacement and Pedestrian Rail Crossing**

**379-11-2022**

**Moved By** Councillor Kerr

**Seconded By** Councillor Santarossa

Award the tender for the First Street Pumping Station Replacement and Pedestrian Rail Crossing to Rudak Excavating Inc. for a total project cost of \$1,335,206.74 including applicable HST, as presented at the November 29, 2022 Council Meeting.

**Carried Unanimously**

**4. Tender Award – 2022 Winter Control Contract**

Councillor Ruston declared a conflict on this item.

Councillor Ruston left the meeting at 6:37 PM.

**380-11-2022**

**Moved By** Deputy Mayor Walstedt

**Seconded By** Councillor Vogler

Award the tender for the 2022 Winter Control Contract, for snow plowing and salting to Landscape Effects Group for three (3) years (until November 31, 2025), in the amount of \$26,065.82 (including applicable HST) per storm event, as presented at the November 29, 2022 Council meeting.

In Favour (6): Mayor Bailey, Councillor Santarossa, Councillor Kerr, Deputy Mayor Walstedt, Councillor McNamara, and Councillor Vogler

Opposed (1): Councillor Byrne

Conflict (1): Councillor Ruston

**Carried**

Councillor Ruston returned to the meeting at 6:43 PM.

**5. Water Wastewater Master Plan Update (2018), Award for Professional Services**

**381-11-2022**

**Moved By** Councillor Kerr

**Seconded By** Councillor McNamara

Award the Professional Services for the Water and Wastewater Master Plan Update to Jacobs Consultancy Canada Inc. for a total of \$278,950.00 including applicable HST, as presented at the November 29, 2022 Council meeting.

**Carried Unanimously**

**6. Lakeshore Policing Contract**

**382-11-2022**

**Moved By** Councillor Santarossa

**Seconded By** Deputy Mayor Walstedt

Direct the Corporate Leader-Strategic & Legal Affairs, in consultation with the Corporate Leader-Chief Financial Officer, to negotiate a 4 year contract with the Ontario Provincial Police; and Authorize the Mayor and Clerk to sign the agreement; and that the necessary by-laws be prepared.

**Carried Unanimously**

**7. Acting Mayor Schedule 2023-2026**

**383-11-2022**

**Moved By** Councillor Ruston

**Seconded By** Councillor McNamara

Approve the Acting Mayor schedule for 2023-2026 as presented at the November 29, 2022 Council meeting.

**Carried Unanimously**

**8. Procedure to Select an Alternate Member of County Council**

Mayor Bailey called for nominations from the members.

Councillor Kerr noted his interest in the position. No further nominations were put forward for consideration.

**384-11-2022****Moved By** Councillor McNamara**Seconded By** Councillor Vogler

Appoint Councillor Kerr as the alternate member for Lakeshore for Essex County Council during the 2022-2026 term of Council, as determined by election at the November 29, 2022 Council meeting, and direct Administration to prepare the necessary by-law.

**Carried Unanimously****9. Lakeshore Boards and Committees 2022-2026****385-11-2022****Moved By** Deputy Mayor Walstedt**Seconded By** Councillor Ruston

Approve the Terms of Reference and direct Administration to advertise for community member applications to the following boards and committees for the Municipality of Lakeshore 2022-2026 term:

- Accessibility Advisory Committee
- Committee of Adjustment
- Drainage Board
- Hearing Committee
- Lakeshore Police Services Board
- Mayor's Arts Award Committee;

Appoint Councillor Santarossa to the Accessibility Advisory Committee;

Appoint Mayor Bailey and Deputy Mayor Walstedt to the Lakeshore Police Services Board;

Appoint Councillor Kerr to the Belle River Business Improvement Area Board of Management; and

Appoint Mayor Bailey to the Mayor's Arts Awards Committee, all as presented at the November 29, 2022 Council meeting.

**Carried Unanimously**

**10. Council Member Appointments to Boards and Inter-Municipal Committees**

**386-11-2022**

**Moved By** Councillor Vogler

**Seconded By** Councillor McNamara

Approve the Council Member appointments to the following boards and committees for the 2022-2026 term of Council, all as presented at the November 29, 2022 Council meeting:

Councillor McNamara and Mayor Bailey be appointed to the Essex Region Conservation Authority Board of Directors;

Councillor Vogler be appointed to the Lower Thames Valley Conservation Authority Board of Directors;

Deputy Mayor Walstedt be appointed to the Union Water Supply System Joint Board of Management;

Councillor Byrne be appointed to the Dog Pound Committee;

Councillor Ruston and Councillor McNamara be appointed to the Lakeshore-Tecumseh Inter-Municipal Committee;

Councillor Ruston and Councillor Kerr be nominated to the Essex-Lakeshore-Kingsville Energy Inc. Board of Directors;

Councillor Santarossa and Councillor Vogler be nominated to the Essex County Library Board;

Councillor Santarossa be appointed as a representative of the Municipality of Lakeshore for the Francophone Association of Municipalities of Ontario; and

The Division Leader – Water Management be appointed to the Essex Region Conservation Authority Source Protection Committee, all as presented at the November 29, 2022 Council meeting.

**Carried Unanimously**

**15. Announcements by Mayor**

**16. Reports from County Council Representatives**

Deputy Mayor Walstedt provided an overview of the Inaugural meeting of County Council.



- 17. **Report from Closed Session**
- 18. **Notices of Motion**
- 19. **Question Period**
- 20. **Non-Agenda Business**
- 21. **Consideration of By-laws**

**387-11-2022**

**Moved By** Councillor Santarossa

**Seconded By** Councillor McNamara

By-law 94-2022 be read and passed in open session on November 29, 2022.

**Carried Unanimously**

- 1. **By-law 94-2022, Being a By-law to Confirm the Proceedings of Council for October 11, November 15 and November 18, 2022**

- 22. **Adjournment**

**388-11-2022**

**Moved By** Deputy Mayor Walstedt

**Seconded By** Councillor Ruston

Council adjourn its meeting at 6:57 PM.

**Carried Unanimously**

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Tracey Bailey  
Mayor

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Kristen Newman  
Clerk