

Municipality of Lakeshore – Report to Council

Operations

Roads, Parks & Facilities



To: Truper McBride, Chief Administrative Officer
From: Jeff Wilson, Division Leader – Roads, Parks & Facilities
Date: August 31, 2022
Subject: Tender Award - Retro Fit for Touchless Faucet, Request for Services

Recommendation

Award the Retro Fit for Touchless Faucet contract to Lekter Industrial Services Inc in the amount of \$89,345.28 (including applicable HST), as presented at the September 13, 2022 Council meeting.

Background

Early in 2021, the Municipality applied for grant funding through the Investing in Canada Infrastructure Program (ICIP), COVID-19 Resilience Stream. The funding model consisted of a contribution of 80 per cent in total eligible costs up to a maximum of \$192,000 from the Federal Government and a contribution of 20 per cent in total eligible costs up to a maximum of \$48,000 from the Provincial Government.

Lakeshore put forward a project application to fund the conversion of plumbing faucets and hand dryers to touchless units within all Lakeshore facilities, including park washrooms.

Lakeshore was successful with the application and received \$240,000.00 to fund the project.

Comments

The project was broken down into 3 phases:

The first phase of this project involved the purchase of the units and relative components as per the below:

- The supply of the plumbing fixtures and electrical components were tendered and awarded; and
- The supply of the hand dryer units were procured via receipt of quotes.

The second phase involved procuring services to install the fixtures via tendering.

The tender was publicly advertised on Bids & Tenders on July 15, 2022 and the following tenders were received prior to closing time on July 29, 2022:

| Tenderer | Price (excluding HST) | Price (including applicable HST) |
|---------------------------------|------------------------------|---|
| Lekter Industrial Services Inc. | \$87,800.00 | \$89,345.28 |
| Advantage Mechanical Services | \$265,800.00 | \$270,478.08 |

Based on the amount for the Retro Fit for Touchless Faucets, this tender is required to be approved and awarded by Council.

Phase 3 of the project includes the installation of the hand dryers (already purchased). Administration is currently in the process of receiving quotes for the installation of these units.

This project is expected to be completed by the end of 2022.

Financial Impacts

Council is prohibited from making any expenditures or incurring any other liability which exceeds \$50,000 during a period when certain acts are restricted leading up to the municipal election (section 275 of the Municipal Act, 2001 which is colloquially referred to as the "lame duck" period). This restriction only applies where the expenditures were not budgeted and/or over the budgeted amount.

This does not apply as this expenditure was grant funded through ICIP.

The financial impacts are summarized below:

| 2022 Touchless Conversion Program | Total Cost (including applicable HST) |
|---|--|
| Phase 1 | |
| Supply of Plumbing Fixtures & Electrical Components | \$76,311.35 |
| Supply of Hand Dryers | \$25,948.00 |
| Phase 2 | |
| Retro Fit for Touchless Faucet Service Contract | \$89,345.28 |
| Phase 3 | |
| Installation of Hand Dryers | tbd |
| Total Project Cost to Date | \$191, 604.63 |
| Grant Funding | \$ 240,000.00 |
| Remaining Funding | \$48,395.37 |

The total project cost to date is \$191,604.63 (including applicable HST) including the above awarded tender amount (if approved by Council).

The installation of the hand dryers is expected to be in line with the remaining funding dollars.