



Schedule F to By-law 99-2022

Municipality of Lakeshore

Mayor's Arts Awards Committee

Terms of Reference

2022-2026

Mandate

The Committee provides an advisory role only, providing advice and recommendations to the Mayor regarding applications for the annual Mayor's Arts Awards.

Term

The term of office of the Committee and the members of the Committee is the same as the term of office of the Council that takes office following the next regular election.

Composition

The Committee shall be composed of five members who are residents, representing a balance amongst various aspects of the arts, and the Mayor.

The Division Leader – Community Services shall act as Municipal Liaison for the Committee and provide administrative and procedural support.

Qualifications for Membership

Members of the Committee shall be:

- a) Residents of the Municipality of Lakeshore;
- b) At least 18 years old; and
- c) Available and willing to attend meetings.

Preference will be given to persons who have demonstrated experience working on committees, task forces or similar working groups.

Employees or officers of the Municipality of Lakeshore will not be permitted membership on the Committee.

Meetings

Meetings shall be open to the public and shall be held in accordance with the Lakeshore's Procedure By-law.

Chair

The Committee shall elect a Chair and Vice-Chair at its first meeting.

Proposed Meeting Schedule

The Municipal Liaison shall call the initial meeting of the Committee and chair the meeting until a Committee Chair is elected. The Committee shall meet as needed for the evaluation and recommendation of applications for the annual awards.

Reports to Council

The Committee will submit an annual report to Council each year identifying the winners of the Mayor's Arts Awards.

Conflict of Interest

Members shall comply with the *Municipal Conflict of Interest Act* and Municipality of Lakeshore's Procedure By-law.

Remuneration

This is a volunteer committee and members shall not receive remuneration for participation.