

AGENDA

Subject: DWQMS – Management Review Meeting – Policy #Op-20

Date: Wednesday May 11, 2022

Time: 0900 - 1130

Location: Microsoft Teams

Scheduled Attendees

<u>Name</u>	<u>Company / Organization</u>
Kyle Davis	Municipality of Lakeshore
Krystal Kalbol	Municipality of Lakeshore
Albert Dionne	Municipality of Lakeshore
Garry Punt	Municipality of Lakeshore
Darrin Johnston	Municipality of Lakeshore
Gary McDonald	Municipality of Lakeshore
Stephanie Grondin	Municipality of Lakeshore

DISCUSSION TOPICS

<u>Item #</u>	
A	Incidents of Non-Compliance With Applicable Regulations - <i>MECP Lakeshore WTP/WSA Inspection Results (Attached)</i>
B	Incidents of Adverse Drinking-Water Tests - <i>ADWQI #155302 – Lakeshore WSA Aug 31, 2021 (Attached)</i>
C	Deviations From Critical Control Point Limits and Corresponding Actions Taken - <i>UV Dosage <50mJ/cm² and Corrections Lakeshore WTP</i> - <i>Filter Turbidity >0.30NTU Lakeshore, >0.25 Stoney Point WTP</i> - <i>Disinfection Failure <1.00 mg/L and >3.00mg/L Lakeshore WTP, <1.40mg/L and >2.50mg/L Stoney Point</i> - <i>Coagulant Feed Pump <5kg/hr Stoney Point</i>
D	The Effectiveness Of The Risk Assessment Process - <i>Best way to move forward</i> - <i>Annual Infrastructure / Risk Review Meeting</i>

E	<p>Findings From Internal and External Audits and Review of CARs</p> <ul style="list-style-type: none"> - See attached OFI tracking from NSF Re-cert Audit Feb 2022 - See attached OFI tracking from Acclaims Env Audit 2021
F	<p>Emergency Preparedness and Response Based on Emergency Tests</p> <ul style="list-style-type: none"> - Mock Emergency Exercises - Training Deemed Necessary Based on Findings/Recommendations
G	<p>Operational Performance</p> <ul style="list-style-type: none"> - Stoney Point Communications Upgrade - Distribution Flushing / Auto flushing - OFI Tracking - Lab Investigation for Algal Toxin Levels to Assist in Process Security - Coagulant Change Study On Process and Distribution - Filter Cycle Lengthening Seasonally - University of Toronto Filter (GAC) Study
H	<p>Trends In The Quality of Raw Water Supply and Drinking Water</p> <ul style="list-style-type: none"> - Raw Water Parameters = No Noticeable Differences Observed - Drinking Water Parameters = No Noticeable Differences Observed - Coagulant Change Water Quality Study Began April 25th 2020
I	<p>Previous Management Review Meeting Action Items</p> <ul style="list-style-type: none"> - Filter Pilot Study John George WTP update - Mock Emergencies Water Main Break, SOP Transfer of Treated Water & Water Main Repair SOP - Mock Emergency – SOP for Harmful Algal Blooms development and Operator Training, SOP Transfer of Treated Water - Acclaims Environmental Internal Audit 2021 - NSF Re-Cert Audit – complete and successful - Risk Management Meeting – to be scheduled - DWQMS Management Review Meeting – in progress
J	<p>Updates On Action Items Identified Between Management Review Meetings</p> <ul style="list-style-type: none"> - To be discussed at meeting
K	<p>Changes To Services, Activities, Regulations etc That Could Impact The Drinking-Water; QMS Review of Best Practice Recommendations</p> <ul style="list-style-type: none"> - Communications for Water Main Breaks, BMP & OFI Recommendations / Discussions
L	<p>Consumer Feedback</p> <ul style="list-style-type: none"> - See attached list and screen shot map for locations for discussion

M	<p>Resources Needed For Drinking-Water QMS Maintenance</p> <ul style="list-style-type: none"> - <i>Large Label Maker for ID's of WTP and Dist Infrastructure</i> -
N	<p>Results Of The Infrastructure Review</p> <ul style="list-style-type: none"> - <i>On going.</i> - <i>Studies to Direct Potential OFI's (filter needs, process triggers for change)</i>
O	<p>Results Of The Operations Plan; Content and Updates</p> <ul style="list-style-type: none"> - <i>Element Review Ongoing - updates for personnel and name change ongoing as identified</i>
P	<p>Comments And Suggestions Made By Personnel</p> <ul style="list-style-type: none"> - Discussion

