

Municipality of Lakeshore – Report to Council

Operations

Capital Projects



To: Mayor & Members of Council

From: Wayne Ormshaw P.Eng, Division Leader – Capital Projects

Date: January 31, 2023

Subject: Tender Award for Professional Consulting Services for the Lakeview Park, Marina, Pier & West Beach Upgrades

Recommendation

Award the tender for Professional Consulting Services to undertake the detailed design for the Lakeview Park, Marina, Pier & West Beach Upgrades to Seferian Design Group Limited for a total project cost of \$608,585.86, including applicable HST, and approve an additional \$130,697.86 to be funded from the parks reserve fund, as presented at the February 14, 2023 Council meeting

Background

The Municipality's Parks & Recreation Master Plan, completed in 2017, recommended that West Beach, Lakeview Park and Belle River Marina be consolidated into a Regional Park and that a further plan be undertaken to confirm the park vision.

The visioning was undertaken and completed in 2020 (known as the Waterfront Master Plan) which included community outreach in order to gather input from the community on the Regional Park approach.

Further in 2020, Council approved \$600,000 in funding to undertake the detailed design of the upgrades to the regional park.

Comments

The Request for Proposals (RFP) for this project was placed on Bids and Tenders on Monday November 28, 2022. The tender closed on Friday, January 20, 2023.

Three compliant bids were received. However, only two bids passed stage 1 of the evaluation process (technical evaluation stage) and the bids are summarized below:

Tenderer	Price (excluding HST)	Price (including applicable HST)
Seferian Design Group Limited	\$598,060.00	\$608,585.86
Landmark Group Limited	\$1,400,000.00	\$1,424,640.00

Administration is satisfied that Seferian Design Group Limited is qualified and has the necessary expertise to undertake the project and recommends award of the Professional Consulting Services for the Lakeview Park, Marina, Pier & West Beach Upgrades to Seferian Design Group Limited.

Financial Impacts

A detailed breakdown of the costs and budget are included below:

Award for Professional Services	Budget	Total Project Cost (excluding HST)	Total Project Cost (including applicable HST)	Difference (over)/under
Tender (RFP) bid		\$598,060.00	\$608,585.86	
Permits		\$40,000.00	\$40,704.00	
Material testing and site investigation.		\$80,000.00	\$81,408.00	
Approved Funding 2020 Parks Budget	\$600,000.00			
Total	\$600,000.00	\$718,060.00	\$730,697.86	\$130,697.86

The total shortfall for the Professional Consulting Services for the Lakeview Park, Marina, Pier & West Beach Upgrades is \$130,697.86 and is recommended to be funded from the Park Reserve Fund.

The Lakeview Park, Marina, Pier and West Beach Upgrades is a significant capital project estimated in excess of \$9 million dollars (in 2019 costs as identified in Lakeshore's Waterfront Master Plan) over a period of 10 years in our current financial outlook. The completion of a detailed design will allow for more accurate costing and financial plans to be built around the development of the park along with the required funding model for the project.

Report Approval Details

Document Title:	RFP Award - Professional Consulting Services Related to the Lakeview Park, Marina, Pier and West Beach Upgrades.docx
Attachments:	
Final Approval Date:	Feb 9, 2023

This report and all of its attachments were approved and signed as outlined below:

Prepared by Wayne Ormshaw

Submitted by Krystal Kalbol

Approved by Justin Rousseau and Truper McBride